

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
A Resolution Acknowledging that an Examination of the Justice Court's Records was Conducted
RESOLUTION #68-2025

PRESENT: **Supervisor Timothy Harting**
 Deputy Supervisor Eric Beavers
 Councilman Gary M. Hupman
 Councilman Mark Odell
 Councilman Daniel Colwell

At a Regular Meeting of the Town of Windsor Town Board, held at the Town Hall on the 10th day of December, 2025, the following resolution was

OFFERED BY:

SECONDED BY:

WHEREAS, Uniform Justice Court Act Section 2020-a partially sets forth the following:
“It shall be the duty of every such justice, at least once a year and upon the last audit day of such village or town, to present his records and docket to the auditing board of said village or town, which board shall examine the said records and docket, or cause same to be examined and a report thereon submitted to the board by a certified public accountant, or a public accountant and enter in the minutes of its proceedings the fact that they have been duly examined, and that the fines therein collected have been turned over to the proper officials of the village or town as required by law. Any such justice who shall willfully fail to make and enter in such records and docket forthwith, the entries by this section required to be made or to exhibit such records and docket when reasonably required, or present his records and docket to the auditing board as herein required, shall be guilty of a misdemeanor and shall, upon conviction, in addition to the punishment provided by law for a misdemeanor, forfeit his office.”

WHEREAS, On or about the 18th day of November, 2025, the Justice Court of the Town of Windsor presented its records and docket to the auditing board of the Town of Windsor.

WHEREAS, On or about the 18th day of November, 2025, the auditing board of the Town of Windsor duly examined the records and docket of the Justice Court of the Town of Windsor, for the timeframe of December 1, 2024 – October 31, 2025

WHEREAS, the auditing board of the Town of Windsor found no issues during its examination.

NOW, THEREFORE, this 10th day of December, 2025,

BE IT RESOLVED by the Town Board of the Town of Windsor, as follows:

RESOLVED, The Town Board acknowledges that the required examination of the Town Justice books was conducted and that no issues were identified during the examination.

RESOLVED, The Town Clerk is asked to send a copy of this resolution to: Internal Audit Services Unit, Attn: Joan Casazza 2500 Pond View, Suite LL01, Castleton – on – Hudson, NY 12033 or via email at: jcasazza@nycourts.gov

RESOLVED, this resolution shall take effect immediately.

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at the Windsor Town Hall, 124 Main Street, Windsor, NY on the 10th day of December, 2025. Said resolution was adopted by the following vote:

Supervisor Timothy Harting	Voted –
Deputy Supervisor Eric Beavers	Voted –
Councilman Gary Hupman	Voted -
Councilman Mark Odell	Voted –
Councilman Daniel Colwell	Voted –

Motion

Resolution Adopted:

[TOWN SEAL]

Elizabeth Pfister
Town Clerk, Town of Windsor