

Public Hearing & Regular Meeting of the Town Board
June 12, 2024 7:00 P.M.
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865

Deputy Supervisor Colwell pointed out the exits in the room.

MEETING CALLED TO ORDER: by Deputy Supervisor Colwell, at 7:00 P.M. Deputy Supervisor Colwell excused Supervisor Odell due to recent surgery and acknowledged the attendance of former Town Supervisor Carolyn Price after her recent surgery.

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:
Supervisor Mark Odell: Absent
Deputy Supervisor Daniel Colwell: Present
Councilman Gary M. Hupman: Present
Councilman Timothy Harting: Present
Councilman Daniel R. Price: Present
Code Enforcement Officer Richard Osbourne: Present
Highway Superintendent Michael Kithcart: Present
Attorney Mark Spinner: Present

Also, present were: Rita Saunders, Garrett Road; LeWayne Colwell, Route 79; Carolyn Price, White Birch Lake Road; Gary Homas & Debbie Homas, Anne Road; John McNulty, Locust Street; Ruth Seward, Main Street; Pattie Harting, Pine Street; Khristine Breeding, Route 79; Fran & Fred Barrett, Blatchley Road; David Brown, Ostrander Road

PUBLIC HEARING:

Deputy Supervisor Colwell opened the Public Hearing for Local Law No. 1 of the Year 2024 “A Local Law Enacting a Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-a of the Real Property Tax Law” at 7:03 P.M. There were no public comments, Councilman Harting remarked that he was pleased this was moving forward. The Public Hearing was closed at 7:03 P.M.

TOWN OF WINDSOR
LOCAL LAW NO. 1 OF THE YEAR 2024

A LOCAL LAW
ENACTING A PROPERTY TAX EXEMPTION FOR VOLUNTEER
FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO
SECTION 466-a OF THE REAL PROPERTY TAX LAW

Be it enacted by the Town Board of the Town of Windsor as follows:

Section 1. A new Chapter 85 of the Town Code of the Town of Windsor, entitled “Volunteer Firefighters and Ambulance Workers Exemption” is hereby enacted pursuant to Real Property Tax Law Section 466-a, to read as follows:

Article I

Volunteer Firefighters and Ambulance Workers Exemption

§ 85-1. Grant of exemption.

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below, or such enrolled member and their spouse, is hereby granted from taxation with respect to the real property taxes of the Town as long as eligibility requirements are met.

§ 85-2. Eligibility requirements.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service provided that:

- A. The property is owned by the volunteer firefighter or volunteer ambulance worker;
- B. The property is the primary residence of the volunteer firefighter or volunteer ambulance worker;
- C. The property is used exclusively for residential purposes;

- D. The volunteer firefighter or volunteer ambulance worker resides in the Town and the Town is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
- E. The volunteer firefighter or volunteer ambulance worker is certified by the authority having jurisdiction as an enrolled member of such an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; and
- F. The volunteer firefighter or volunteer ambulance worker meets the minimum service requirement established by the Town, which is hereby established as 2 years or;
- G. Any volunteer firefighter or volunteer ambulance worker who has achieved over 20 years of active volunteer service as certified by the authority having jurisdiction shall be granted the 10% exemption as authorized by this article for the remainder of his or her life as long as his or her primary residence is located within the Town of Windsor.
- H. The un-remarried surviving spouse of a deceased enrolled member, as certified by the authority having jurisdiction, is qualified to continue to receive an exemption, as long as the deceased volunteer had been an enrolled member for at least 20 years and the deceased volunteer and un-remarried spouse had been receiving the exemption at the time of his or her death, and the residence continues to be the primary residence of the surviving spouse.
- I. The un-remarried surviving spouse of a deceased, enrolled member killed in the line of duty as certified by the authority having jurisdiction, shall continue to receive the exemption provided for by this article as long as the deceased volunteer had been an enrolled member for at least two years, had been receiving the exemption at the time of his or her death, and the residence continues to be the primary residence of the surviving spouse.

§ 85-3. Application.

A volunteer firefighter or volunteer ambulance worker must annually, on or before the applicable taxable status date, file an application for such property tax exemption with the assessor responsible for preparing the assessment roll for the Town, on a form as prescribed by the New York State Commissioner of Taxation and Finance. The Town must maintain written guidelines, available upon request, as to the requirements of an enrolled volunteer member relating to this exemption.

§ 85-4. Certification.

The Town Board must annually file with the assessor, prior to the applicable taxable status date, a list of the active volunteer members who are certified to meet the minimum service requirement. Such list must provide, as of the applicable taxable status date, the number of years of service served by each such enrolled member and such enrolled member's address of residence.

§ 85-5. No diminution of benefits.

An applicant who is receiving any benefit pursuant to Article 4 of the Real Property Tax Law as of the effective date of this article shall not have any of those benefits diminished because of this article.

Section 2. Severability

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4. Effective Date

This Local Law shall take effect upon the filing with the Office of the Secretary of State in accordance with the applicable provisions of law.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution Approving Local Law No. 1 of 2024
Resolution #21-2024**

PRESENT: Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Timothy Harting
Councilman Daniel R. Price

ABSENT: Supervisor Mark Odell

At a regular meeting of the Town Board of the Town of Windsor, held at Town Hall, 124 Main Street, Windsor, New York on the 12th day of June, 2024, the following resolution was:

**Offered By: Councilman Hupman
Seconded By: Councilman Harting**

WHEREAS, the Town Board scheduled a public hearing for June 12, 2024 at 7:00 p.m. for Local Law No. 1 of the Year 2024 entitled “A LOCAL LAW ENACTING A PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO SECTION 466-a OF THE REAL PROPERTY TAX LAW”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk’s signboard; and

WHEREAS, said public hearing was duly held at Town Hall 124 Main Street, Windsor, New York on the 12th day of June, 2024 at 7:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(c)(26) and (33); and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Windsor hereby adopts said local law as Local Law No. 1 of the Year 2024 entitled “A LOCAL LAW ENACTING A PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO SECTION 466-a OF THE REAL PROPERTY TAX LAW,” a copy of which is attached hereto and made a part hereof; and further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting; and it is further

RESOLVED that the Local Law will take effect immediately upon filing with the Department of State.

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at Town Hall, 124 Main Street, Windsor, NY on the 12th day of June, 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	VOTED - ABSENT
Deputy Supervisor Daniel Colwell	VOTED - AYE
Council Member Gary Hupman	VOTED – AYE
Council Member Timothy Harting	VOTED - AYE
Council Member Daniel R. Price	VOTED – AYE

Dated: June 12, 2024

Town of Windsor Seal

Elizabeth Pfister, Town Clerk

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

Motion By: Councilman Price

Sec. By: Councilman Hupman

Motion to approve the minutes of the May 8, 2024 Regular Meeting as submitted.

Vote of the Board:

Supervisor Odell - Absent

Deputy Supervisor Colwell - Aye

Councilman Hupman - Aye

Councilman Harting - Abstain

Councilman Price - Aye

Motion Passed

FINANCIAL REPORT:

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Hupman

Motion to approve June 2024 Bills for Payment.

A Fund Voucher# 199, 200, 203 – 219, 221, 223 – 239	\$ 52,626.89
B Fund # 201, 202, 220, 222,	\$ 44,288.46
DB Fund # 128 – 158	\$ 561,461.21
H7 Fund # 27- 33	\$ 975,048.30
SS3 Fund # 33 – 44	\$ 86,109.97
TA Fund #8 -10	\$ 6,091.77

Total \$ 1,725,626.60

Vote of the Board:

Supervisor Odell - Absent

Deputy Supervisor Colwell - Aye

Councilman Hupman - Aye

Councilman Harting - Aye

Councilman Price - Aye

Motion Passed

Discussion: Councilman Harting recommended that Deputy Supervisor Colwell recuse himself from approving two of the bills in the abstract, due to Councilman Colwell’s company being used to purchase materials for the Highway Garage Project. Deputy Supervisor Colwell informed the Board and the Public that he spoke with the auditors from the New York State Comptrollers Office, and nothing inappropriate had been done and there was no reason for him to recuse himself. A subcontractor that is working on the Highway Garage purchased the materials from the Deputy Supervisor’s company and due to the subcontractor’s truck breaking down the Deputy Supervisor’s company was asked to deliver the materials.

Councilman Price asked if the election line in the budget included the presidential election or just the local elections. Secretary to Supervisor Khristine stated the figure in the budget is given to the Town by Board of Elections.

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK

Amend the General Fund 2024 Budget for Tree Removal at Edwards Cemetery
ARPA Revenue and Expenditures & Historical Reserve Funds

RESOLUTION #22-2024

PRESENT: Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Timothy Harting
Councilman Daniel R. Price

ABSENT: Supervisor Mark Odell

At a Public Hearing & Regular Meeting of the Town of Windsor Town Board, held at the Town Hall on the 12th day of June, 2024, the following resolution was:

Offered By: Councilman Harting

Second By: Councilman Price

WHEREAS, \$5,000.00 in expenses have been incurred for the partial removal of a mature deciduous tree in Edwards Cemetery, and

WHEREAS, \$2,625.00 will be funded with funds from the Bluestone Cultural Mitigation Funds held in the Historical Reserve fund, and

WHEREAS, \$2,375.00 will be funded with federal ARPA funds held on deposit in the townwide general fund bank account;

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following budgetary adjustments be made in the 2024 Budget:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
A688	OTHER LIABILITIES - ARPA	\$2,375.00	
A4089	OTHER AID FROM ARPA		\$2,375.00
	REVENUE RECOGNITION FOR ARPA TREE REMOVAL		
BUDGET JOURNAL ENTRIES:			
A4089	OTHER FEDERAL AID, ARPA	\$2,375.00	
A511	APPROPRIATED RESERVES (HISTORICAL RESERVE)	\$2,625.00	
A8810.4	CEMETERIES - CONTRACTUAL		\$5,000.00

BE IT FURTHER RESOLVED that this resolution take effect immediately.

CERTIFICATION

I, Elizabeth Pfister, Clerk of the Town of Windsor, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Town Board of the Town of Windsor, Broome County, New York on the 12th day of June, 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	VOTED - ABSENT
Deputy Supervisor Daniel Colwell	VOTED - AYE
Council Member Gary Hupman	VOTED – AYE
Council Member Timothy Harting	VOTED - AYE
Council Member Daniel R. Price	VOTED – AYE

Motion Approved
Resolution Adopted: June 12, 2024

[Town Seal]

Elizabeth Pfister, Town Clerk, Town of Windsor

Discussion: Deputy Supervisor pointed out that a portion of the money was from the Bluestone Wind project and the difference ARPA funds were used to pay.

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK

Amend the SS3, Sewer District 2024 Budget for Cost of Pumping Out Reed Beds and Holding Tank to Reflect Federal ARPA Revenue and Expenditures

RESOLUTION #23-2024

PRESENT: Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Timothy Harting
Councilman Daniel R. Price

ABSENT: Supervisor Mark Odell

At a Regular Meeting of the Town of Windsor Town Board, held at the Town Hall on the 12th day of June, 2024, the following resolution was:

Offered By: Councilman Harting
Second By: Councilman Price

WHEREAS, \$12,980.50 in expenses have been incurred for land fill dumping fees in association with pumping of reed beds and holding tank. Motion was made and approved at the Regular Meeting of the Town of Windsor Town Board, on the 10th day of April, 2024 to be funded with Federal ARPA funds, and

WHEREAS, Federal ARPA funds held on deposit in the townwide general fund bank account will need to be transferred to the “Sewer District” SS3 fund to pay for the reed beds and holding tank pumping as required by accounting bulletin guidance issued by the New York State Comptroller’s Office;

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following budgetary adjustments be made to cover the cost of this outlay in the Sewer District, SS3 fund budget:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
SS3-201	CASH-SAVINGS	\$12,980.50	
SS3-5031	INTERFUND TRANSFER		\$12,980.50
	RECEIVE ARPA FUNDS HELD IN GENERAL FUND		
A9901.9	INTERFUND TRANSFER	\$12,980.50	

A201	CASH-SAVINGS		\$12,980.50
A688	OTHER LIABILITIES - ARPA	\$12,980.50	
A4089	OTHER AID FROM ARPA		\$12,980.50
	REVENUE RECOGNITION FOR ARPA REED BEDS		
BUDGET JOURNAL ENTRIES:			
SS3-5031	INTERFUND TRANSFER	\$12,980.50	
SS3-8130.4	SEWER, CONTRACTUAL		\$12,980.50
	ARPA EXPENDITURE MOTION 4/10/2024		
A4089	OTHER FEDERAL AID, ARPA	\$12,980.50	
A9901.9	INTERFUND TRANSFER		\$12,980.50

BE IT FURTHER RESOLVED that this resolution take effect immediately.

CERTIFICATION

I, Elizabeth Pfister, Clerk of the Town of Windsor, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Town Board of the Town of Windsor, Broome County, New York on the 12th day of June, 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	VOTED - ABSENT
Deputy Supervisor Daniel Colwell	VOTED - AYE
Council Member Gary Hupman	VOTED - AYE
Council Member Timothy Harting	VOTED - AYE
Council Member Daniel R. Price	VOTED - AYE

Motion Approved

Resolution Adopted: June 12, 2024

[Town Seal]

Elizabeth Pfister, Town Clerk
Town of Windsor

COMMITTEE REPORTS:

ENGINEER:

Deputy Supervisor Colwell shared he had spoken with John Mastronardi from Griffith's Engineers in regards to change orders 18 – 21 & 26. Change order 18 was for carpentry work in the Highway Supervisor's office, putting in shelving. Change Order 19 was for additional asphalt on the West end of the building around the manhole covers so that they are secure and do not have any movement at a cost of \$4,482.00 and the carpentry \$4,110.00. Change order 20 was for asphalt striping which was deemed unnecessary so there is a credit of \$525.00. Change order 21 was the result of the paving being done, the building was sitting 1 foot higher than the front lawn so Pritchard construction graded it that was a cost of \$4,029.00. Change order 26 was for reconfiguring some of the plumbing in the air/fluids room which was a credit of \$8,969.66. Deputy Supervisor Colwell said that with all the change orders we are still in receipt of a credit of \$20,341.27 on the job which means the Town has not had to touch the contingency line that was set aside for the project. Deputy Supervisor said there is at least one more change order having to do with stuff around the fuel tank storage area and to get electric out to that area.

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Price

Motion to Accept Change Orders #18, 19, 20, 21 and 26 for the Highway Garage Project

Vote of the Board:

Supervisor Odell - Absent
Deputy Supervisor Colwell - Aye
Councilman Hupman - Aye
Councilman Harting - Aye
Councilman Price - Aye

Motion Passed

ASSESSOR:

The Board reviewed the Assessor's report, Deputy Supervisor Colwell shared Grievance Day was held and some of the quarry owners from last months meeting attended and a couple assessments were changed.

CEMETERIES: None

DOG CONTROL:

Deputy Supervisor Colwell announced the Town will host a rabies clinic at the Highway Garage 174 Chapel Street on July 23rd from 5:30 – 7:00 P.M. with a cost of \$5.00 per cat, dog or ferret.

The Board received a copy of the May 2024 Shelter Inspection report from Ag & Markets still stating "Unsatisfactory" the Town Clerk shared that this report had notes on the last page that progress was being made at the shelter and wanted to make the Board aware of that. The Town Clerk shared she had reached out to the other Towns listed as using the shelter and they have been receiving the same thing on their report.

ECONOMIC DEVELOPMENT: None

ENERGY: None

HIGHWAY:

Highway Superintendent Kithcart shared that progress is being made on the new garage and it looks like they will meet the deadline for being in the building.

HISTORY:

Town Historian Rita Saunders gave an update on what she has been working on since she last saw the Board. 150 Years of the Windsor Standard have been put online at the Fulton Newspaper <https://fultonhistory.com/Fulton.html> In September she was allowed to sign out microfilm that the Broome County Library had and drove it to Fulton to be put online, there are still 48 years left to be scanned in and put online and she will continue to work on that.

Historian Saunders shared with the Board that she has been busy typing up and verifying with www.findagrave.com the 13 inactive Town cemetery burial listings so they can be put on the Town's website for people to look at. It is being noted on the site if people find discrepancies to let her know so they can be corrected. Rita also mentioned that the Facebook Page "19 Cemeteries of Windsor" last she knew had over 500 followers. Rita thanked Councilman Harting for the map that he created for the cemeteries because she was able to give it to a couple visiting from California that came in last week so they could find the graves of family members. There was a mother and daughter in the History room today looking for information on the Worden family and she was able to provide them with a list of the people buried in each cemetery for them to look through. Rita has also created lists of the Veterans buried in Windsor, a total of 820 Veterans are buried in Windsor cemeteries and Jeremie Rounds was working to clean all of their markers. She has created another list of 560 Veterans that have called Windsor home at some point but they are not buried here. The 6 active cemeteries still need to be done and Rita is working with those care takers to get lists completed to be posted as well.

Rita shared that the Charles L. English Museum would be open Saturday June 15th from 9:00 a.m. to 2:00 p.m. in conjunction with New York States Pathway thru History Weekend. They host two weekends a year this coming weekend in June and again in October over Columbus Day weekend and is open to any historic site in the state to sign up. Aside from the Museum there are 5 locations in Binghamton that are also participating. Rita showed that she had taken old Windsor postcards and pasted to the back the dates the museum will be open the rest of the year and shared that they will be open the third Saturday of the month until October when they will close for the winter.

SENIOR CITIZENS: None

TOWN CLERK/REGISTRAR:

The Board received the Town Clerks report, Deputy Supervisor Colwell asked if the Clerk had any comments. Town Clerk Pfister there was nothing out of the ordinary to note from the report, and that she had returned from the New York State Tax Receivers and Collectors conference earlier in the afternoon to make it to the meeting this evening and shared that the Deputy Clerk had given her resignation and she would need to look for a new Deputy but Nicole was willing to be flexible on her final day in order to hire a replacement as long as it was a reasonable time frame.

Motion By: Councilman Harting Sec. By: Councilman Hupman

Motion to Accept the Resignation of Nicole Theleman, Deputy Town Clerk

Vote of the Board:

Supervisor Odell - Absent
Deputy Supervisor Colwell - Aye
Councilman Hupman - Aye
Councilman Harting - Aye
Councilman Price - Aye

Motion Passed

Discussion: Deputy Supervisor Colwell thanked Nicole for the work she has done in the Clerk's office and that the Board appreciates it. Deputy Supervisor Colwell stated that Supervisor Odell and himself knew nothing about this until they received their Board packets and he felt it should have been communicated with them differently.

Motion By: Councilman Hupman Sec. By: Councilman Price

Motion to Advertise for the Position of Deputy Town Clerk and Authorize Publication

Vote of the Board:

Supervisor Odell - Absent
Deputy Supervisor Colwell -
Councilman Hupman -
Councilman Harting -
Councilman Price -

No Vote

Discussion: Deputy Supervisor Colwell asked if the other Board members were ok with the hourly rate on the publication for the position, because the Board sets the rate of pay for the position. Councilman Harting asked the Clerk if the Deputy Clerk was union or Civil Service position and it is neither. Town Clerk Pfister shared she had conferred with the Secretary to the Supervisor about the rate of pay for the notice. Councilman Harting shared that across the Country since COVID have had struggles with pay rates and he does not know if this is an acceptable wage or not. Deputy Supervisor Colwell stated that he is not sure the rate is enough for the what is being asked of the individual to do, Secretary to the Supervisor Khristine told the Board to keep in mind that a Court Clerk was recently hired at the same rate and if you hire someone at a higher rate it could cause issues with personnel. The decision was made to change the language in the advertisement to note after the hourly rate "depending on experience" that way if a candidate was more qualified, they could change the hourly rate. Councilman Price withdrew his second and Councilman Hupman withdrew his motion.

Motion By: Councilman Hupman Sec. By: Councilman Price

Motion to Advertise for the Position of Deputy Town Clerk and Authorize Publication with noted that hourly wage is based on experience.

Vote of the Board:

Supervisor Odell - Absent
Deputy Supervisor Colwell - Aye
Councilman Hupman - Aye
Councilman Harting - Aye
Councilman Price - Aye

Motion Passed

TOWN HALL:

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK

Resolution to Fill a Vacancy in the Position of Court Clerk

Resolution #24-2024

PRESENT: Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Timothy Harting
Councilman Daniel R. Price

ABSENT: Supervisor Mark Odell

At a Public Hearing & Regular Meeting of the Town of Windsor Town Board, held at the Town Hall on the 12th day of June, 2024, the following resolution was:

Offered By: Deputy Supervisor Colwell

Second By: Councilman Harting

WHEREAS, the full time Court Clerk was placed on temporary, extended leave; and

WHEREAS, the Justice Court has insufficient staff to maintain daily operations; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Windsor, to fill a vacancy in the position of Court Clerk by ratifying the appointment of Cheridan Douglas on the consent of Justice Blythe; and

IT IS FURTHER RESOLVED, that Cheridan Douglas will be paid at the rate of \$20.00 per hour for up to 16 hours per week effective May 29, 2024, and continuing until the Town's regular Court Clerk returns or September 16, 2024, whichever occurs first; and

BE IT FURTHER RESOLVED, further that the term of employment may be extended by further resolution of the Town Board if necessary.

CERTIFICATION

I, Elizabeth Pfister, Clerk of the Town of Windsor, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Town Board of the Town of Windsor, Broome County, New York on the 12th day of June, 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	VOTED - ABSENT
Deputy Supervisor Daniel Colwell	VOTED - AYE
Council Member Gary Hupman	VOTED - AYE
Council Member Timothy Harting	VOTED - AYE
Council Member Daniel R. Price	VOTED - AYE

Motion Approved

Resolution Adopted: June 12, 2024

Elizabeth Pfister, Town Clerk
Town of Windsor

The Board received a quote for the repair of the roof on Town Hall, due to the estimate given it is necessary to go out to bid for the work. Code Officer Osborne explained that it is the rear portion of the Town Hall above the Court room and a small portion where the lower portion of the roof meets the higher portion of the roof in the front, approximately 28 sq. ft of shingles

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Harting

Motion to Advertise for Bids on Roof Repair on Town Hall Using Federal A.R.P.A. Funds with Bids Due by July 13, 2024 Meeting

Vote of the Board:

Supervisor Odell - Absent
Deputy Supervisor Colwell - Aye
Councilman Hupman - Aye
Councilman Harting - Aye
Councilman Price - Aye

Motion Passed

Deputy Supervisor Colwell opened for Public Comments since this was not on the agenda, there were none
Discussion: Code Officer Osborne and the Town Clerk will get together to create an advertisement for bids

WASTEWATER TREATMENT PLANT:

Deputy Supervisor Colwell shared that the sludge removal is complete and Don Sherwood provided information that the Town could get its trucks permitted to haul the material the next time it needs to be done. Highway Superintendent Kithcart stated it makes no sense to permit any trucks until closer to the time it will need to be done again since trucks that we currently have may no longer be in the fleet the next time this needs to be done and he would need to know how many trucks. Councilman Harting questioned how often this will need to be done and 5 years is what Don Sherwood noted in his email

YOUTH & RECREATION: None

ZONING, PLANNING & CODE ENFORCEMENT:

The Board reviewed the Zoning report, there was nothing to mention and no questions

Code Officer Osborne Thanked the Board for his new truck it came a few weeks prior but the status of the old truck still needs to be decided, originally Code Officer Osborne believed it was going over the highway to be used. Deputy Supervisor Colwell stated that taking an old truck from one budget fund and placing in another budget fund is not really having a replacement plan on the vehicles. Highway Supervisor Kithcart added that his new truck arrived yesterday and it was undecided what would be done with his current truck and he still has not been able to replace the truck that was falling apart that the Town surplused last year. Highway Supervisor Kithcart suggested that his current truck, which still has a 2-year warranty on it replace the surplused highway truck and put the Code Officers truck out for bids and when the Highway Superintendents truck is replaced the next time the old one be pushed down for the parts running truck and put the current truck out for bids, the Board agreed

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Hupman

Motion to Declare the 2019 Ford F-150 Pickup Truck as Surplus and Advertise to Accept Sealed Bids with a Minimum of \$18,000.00 at the Town Clerk's office until July 10, 2023 at 3:30 P.M. for Opening at the July 10, 2023 Regular Board Meeting

Vote of the Board:

Supervisor Odell - Absent

Deputy Supervisor Colwell - Aye

Councilman Hupman - Aye

Councilman Harting - Aye

Councilman Price - Aye

Motion Passed

Discussion: Deputy Supervisor Colwell opened for Public Comments since the motion was not on the agenda David Brown, Ostrander Road asked if the Board had set a minimum bid amount or not, confirmed yes there was a minimum of \$18,000.00

Code Officer Osborne has been meeting with people at the lakes, he attended the Beaver Lake annual meeting to make sure those residents know his position on building permits and such. Councilman Hupman questioned if the quarries in that area had calmed down from last year, Code Officer stated that quarry had calmed down a lot but they just submitted a new exploration permit.

PUBLIC SAFETY:

Chris Zacharias from Eastern Broome updated the Board on how they are doing this year. The department had a New York State Health inspection the other day that they passed with flying colors. They also took part in a NYS pediatric readiness survey to see how prepared they were in response to a pediatric emergency and Eastern Broome ranked higher than average, Zacharias noted partially due to the pediatric bags that the Town had purchased the ambulances last year and he thanked the Board again.

Currently 3 out of 4 ambulances are at ALS (Advanced Life Support) status, the 4th is BLS (Basic Life Support) the goal is to eventually have all 4 ALS, it just makes it easier for the EMT's responding to calls to know that no matter which vehicle they get into everything will be equipped with the same items.

Grant funds were used to update equipment and provide in house training for their employees and volunteers. Zacharias highlighted some data from 2023, their second busiest year since starting in 2018, the call response rate was 95% which was higher than last year and then went over some percentages of call locations pointing out that the Town of Windsor accounted for 48.9% of their calls and the Village 21%. Zacharias shared the number of mutual aid calls they attended as well in other municipalities 101 calls in Town of Colesville, 54 calls in the City of Binghamton, 26 times in the Broome Ambulance coverage area and 23 in the Broome Ambulance/Superior Ambulance area.

Deputy Supervisor Colwell commended Eastern Broome on doing a good job with the call volume

Councilman Harting asked what the biggest hurdles are looking at their budget for the coming year. Zacharias said their insurance had increased but they were able to negotiate it down a bit, the other large thing is a rent increase at the Windsor Fire Station it has doubled and the final item is getting the 4th ambulance up to ALS service so all vehicles are standardized the biggest expenses are a cardiac monitor and pediatric bag for the unit, they have already begun many of the upgrades already.

The Board received the May 2024 Operation Update and Call Log

UNFINISHED BUSINESS: None

NEW BUSINESS:

Deputy Supervisor Colwell shared the letter from Adam's Cable company that they have sold to a larger but there will be no change in any of the contracts with the Town.

Deputy Supervisor Colwell wanted to bring to the Boards attention to think about the issues that are going on with encampments and squatters and what is the Town Code on these types of things and what type of protection does the Town offer its residents that have this problem aside from landlord/tenant situations. Councilman Harting said that in his profession he deals with it everyday and NYS Real Property law makes it impossible to do anything to these people. The state did amend the law by taking out some loopholes. Deputy Supervisor asked what Broome County Executive was talking about when he addressed the issue, Councilman Harting explained that locally you can afford these people more rights but they cannot be more restrictive than the state. Attorney Spinner clarified that NYS no longer has "squatters rights" if on a property longer than 30 days, they can now be charged with trespassing.

Encampments are different in that they can make that group of people their own class of people that cannot be discriminated against or thrown off of public property, that being said they would need to have a shelter for them to go to for assistance before they can throw them out of a public place.

Code Officer Osborne let the Board know that the mason for the Town Hall will start on July 1st on the brick repair.

UPCOMING MEETING:

Zoning Board Meeting June 13, 2024 6:30 P.M. Windsor Town Hall

Regular Board Meeting July 10, 2024 7:00 P.M. Windsor Highway Garage 174 Chapel Street

Planning Board Meeting June 26, 2024 7:30 P.M. Windsor Town Hall

PUBLIC COMMENTS: None

ADJOURNMENT:

Motion By: Councilman Hupman

Sec. By: Councilman Harting

Motion to Adjourn Meeting at 8:18 P.M.

Vote of the Board:

Supervisor Odell - Absent

Deputy Supervisor Colwell - Aye

Councilman Hupman - Aye

Councilman Harting - Aye

Councilman Price - Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister, Town Clerk