

Public Hearing & Regular Meeting of the Town Board
February 14, 2024 7:00 PM
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865

Supervisor Odell pointed out the exits in the room.

MEETING CALLED TO ORDER: by Supervisor Mark Odell, at 7:00 P.M.

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:

Supervisor Mark Odell: Present

Deputy Supervisor Daniel Colwell: Present

Councilman Gary M. Hupman: Present

Councilman Timothy Harting: Absent

Councilman Daniel R. Price: Present

Code Enforcement Officer Richard Osbourne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Mark Spinner: Present

Also, present were: LeWayne Colwell, Route 79; Lorina Colwell, Route 79; Janelle Smith, Columbia Grove; Joe Delvecchio; Dave Delvecchio, Lanesboro, PA; Joe Bayer, Fisher Associates; Suzan Brown; Gerald Parks, Route 79; Jim Brown; Ron Nolan; Robert Allen; Rhea Deyo, WYSR; Heather Noyd, WYSR; Sarah Kim; Frank R.; Fran Barrett, Blatchley Rd; Fred Barrett, Blatchley Rd; Donna Zaleski, Columbia Grove; Matt Zaleski, Columbia Grove; Ruth Seward, Main St; David Brown, Ostrander Rd; John Skutnik, Columbia Grove; Dan Griffiths, Griffiths Engineering

PUBLIC HEARING: Supervisor Odell opened the Public Hearing for the Expansion of Pine Crest Campground at 7:01 P.M.

The following persons spoke against the expansion of the Pine Crest Campground: Janelle Smith, Donna Zeleski, Matt Zeleski, and Jack Skutnik; homeowners on Columbia Grove Road and members of the Columbia Grove Homeowners Association, and Dave Delvecchio, Riverview Drive, Lanesboro, PA. Their concerns were with congestion and safety on the river, as well as campground guests driving ATVs through the private Columbia Grove Roadway as well as through property of some homeowners.

Janelle Smith and Dave Delvecchio both requested that Deputy Supervisor Colwell abstain from the vote since due to a conflict of interest, since the Deputy Supervisor sold the property for the expansion to the campground owners.

The following persons spoke in favor of the expansion of the Pine Crest Campground: Jerry Parks and LeWayne Colwell both residents on Route 79 and Jim Brown, owner of Pine Crest Campground

Fred Barrett, Blatchley Road urged both parties to find a compromise.

All persons being heard the public hearing was closed at 7:27 P.M.

Attorney Spinner reviewed the questions on the SEQR, and advised all that no further expansion could be done aside from what was currently planned without going through process again each time. Councilman Hupman asked about the placement of a fence on property border, it is not enforceable by the Town would need to be worked out by property owners. Attorney Spinner then did the Site Plan Review and read through the conditions of the site plan. Supervisor Odell stated the issues that were brought up during the public hearing are regulating the river, which the Town does not control and other disputes are between private property owners, which the Town can only enforce Town Code related issues. Deputy Supervisor Colwell agreed to abstain for voting on resolution but wanted residents to know he had nothing to do with the decision for the expansion, the Zoning Board recommended the approval to the Board.

Motion By: Supervisor Odell

Sec. By: Councilman Hupman

Motion to Issue a Negative SEQR Declaration and Approve the Site Plan for the Pine Crest Campground Expansion Subject to the Conditions Previously Discussed During this Meeting and is Outlined in the Resolution Before Us the Site Plan Approval is Contingent Upon Compliance with All Applicable Laws, Regulation and Specific Conditions Agreed to by the Applicant Which are Also Outlined in the Resolution, I Further Move That This Vote Carries Over to Adopting the Resolution Before Us and by Referencing that this Resolution Shall be Filed with All Relevant Documents in the Town Clerk's Office.

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- ~~Aye~~ Abstain (3/13/24 corrected -eap)
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

Discussion: Deputy Supervisor Colwell did abstain from voting, stating that he felt it was unnecessary as he was not involved of the Planning or Zoning Boards review of the project.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
PINECREST CAMPGROUND EXPANSION SPECIAL USE PERMIT AND SITE PLAN
APPROVAL RESOLUTION #8-2024**

PRESENT: Supervisor Mark Odell
Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Daniel R. Price
ABSENT: Councilman Timothy Harting

At a Meeting of the Town Board of the Town of Windsor, County of Broome, New York, held at the Town Hall, 124 Main Street, in the Village of Windsor on the 14th day of February, 2024, there were:

Offered By: Supervisor Odell
Seconded By: Councilman Hupman

WHEREAS,

- A. James Brown, by and on behalf of Pine Crest Campground, has applied for site plan approval to expand an existing campground on an adjacent parcel by 16 additional camp sites located at 280 NY-79, Windsor NY, tax parcel 232-01-22-112. Applicant has submitted a site plan application, sketch plans, septic system renderings, engineering report, and a Full Environmental Assessment Form (FEAF). In addition, applicant has supplied confirmation that the project's final engineering design has been approved by the Broome County Department of Health. Supplemental materials submitted by the applicant included an updated statement by applicant confirming the project site plan will be amended to conform with Town of Windsor Code (Code) §64-22 requirements that individual camper sites have a minimum size of 2,500 square feet; and
- B. The Town Planning Board, having considered the application complete and in conformance with the commercial site plan requirements of the Code of the Town of Windsor (Code) §93.21.1, referred said application with its recommendation to the Town of Windsor Town Board pursuant to Code §93.21.1(B); and
- C. The Broome County Planning Department has reviewed the application pursuant to §239 (l), (m), and (n) of the New York State General Municipal Law; and
- D. In a letter dated December 20, 2023, the Broome County Planning Department determined that the proposed action will have no significant county-wide or inter-community impact; and
- E. Pursuant to the New York State Environmental Quality Review Act ("SEQRA") and its implementing regulations at 6 NYCRR Part 617, the Town Board of the Town of Windsor has, on February 14, 2024, determined the project does not meet or exceed a threshold contained in the Type I list in section 617.4 and is not contained in the Type II list in section 617.5, and is therefore an unlisted action; and
- F. A Public Hearing was held on February 14, 2024, with public comments registered in the meeting minutes and considered by this Board, and
- G. The Town Board has reviewed all materials submitted in support and in review of this action and site plan application relative to the considerations and standards found in the Town Code, including Code §93.21.1 for site plan review, as well as applicable state law and regulation.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Pursuant to Part 617 of the SEQRA implementing regulations, it has been determined by the Town Board that Applicant's application constitutes an Unlisted Action as defined under said regulations. The Town Board having considered all applicable agency input and the possible environmental impacts of the action, hereby determines that Applicant's site plan will not have a significant adverse impact on the environment, and is hereby adopting a negative declaration with respect to the same; and
2. The Town Board has reviewed this application relative to the considerations and criteria found in the Town Code, Chapter 93, specifically Articles IV (Agriculture District) and V (Commercial Site Plan Review) as well as Chapter 64 Sections 64-21 and 64-22 with respect to trailer campground licensing and requirements; and
3. The proposed use is compatible with current existing uses in this zoning district as this project is a modest expansion of an existing trailer campground and given the nature of the business and expected traffic at the site, the proposed project is not expected to negatively impact surrounding uses; and
4. The proposed use is compatible with adjoining properties and with the natural and manmade environment; and
5. Parking, vehicular circulation, and infrastructure for the proposed use is adequate provided the applicant adheres to the permitting and Town Code requirements for trailer campgrounds as set forth in Windsor Town Code, Chapter 64, Sections 64-21 and 64-22; and
6. The overall impact on the site and its surroundings considering the environmental, social and economic impacts of traffic, noise, dust, odors, release of harmful substances, solid waste disposal, glare, or any other nuisances has been considered and found to be negligible, based on the expected volume of traffic associated with this project, and the project is not expected to generate excessive noise, dust, odors or release of harmful substances; and
7. The Town Board approves the sketch plan documents, submitted with the application and amended with supplemental submissions, as site plan for 280 NY-79, Windsor NY, tax parcel 232-01-22-112, conditioned on the following:
 - a. Applicant shall coordinate permitting with the Town of Windsor Code Enforcement Officer and ensure all project permitting obligations are met, and applicable permits obtained prior to the commencement of construction of the permitted action. Applicant further agrees to provide copies of all project permits to the Code Enforcement Officer on an ongoing basis, and
 - b. Applicant will advise the Code Enforcement Officer of any proposed changes or modifications of the Site Plan documents as approved, and agrees that any modifications deemed material by the Code Enforcement Officer may be subject to review and approval by the Town Planning Board and Town Board; and
 - c. Applicant shall comply with all applicable Town Code provisions and local laws including but not limited to property maintenance and noise control both during construction and operation of the proposed action; and
 - d. Applicant shall comply with all trailer campground and camp site licensing requirements set forth in Town of Windsor Code Chapter 64-MOBILE HOMES AND TRAILERS, specifically §64-21 and §64-22; and
 - e. Ingress and egress to and from the expanded campground and camp sites from NY-79 shall be limited solely to the private roadway and service roads contained wholly within the parcel; and
 - f. Applicant shall obtain a floodplain development permit as more fully set forth in Town of Windsor Code Chapter 51-FLOOD DAMAGE PREVENTION, Article IV-§51-13; and
 - g. Up to and including the date that work is complete and final stabilization of the graded soil is achieved, applicant shall, as necessary, utilize all appropriate erosion control measures including, but not limited to silt fencing and a concrete washout area as more fully set forth in

the New York State Department of Environmental Conservation (NYDEC) New York State Standards and Specifications for Erosion and Sediment Control publication; and

- h. None of the expanded camp sites shall be occupied until applicant provides the Broome County Department of Health and the Town of Windsor Code Enforcement officer with the following:
 - 1. Final engineer inspection of the on-site septic system placed according to the submitted site plans,
 - 2. Final engineer's inspection of the proposed water well and submittal of all testing requirements pursuant to NYS Sanitary Code Part 5,
 - 3. Certificate of approval provided by a qualified electrical inspector for the installation of electrical service, wiring and fixtures as set forth on the submitted site plans; and
 - i. No subsequent phases or further expansion of the Pine Crest Campground shall be undertaken without applicant's submission of a new site plan application subject to all relevant procedures, reviews and legal requirements set forth in the Town Code, and all applicable federal, state and local law and regulations.
8. The Town Board, finding that the applicant is in compliance with all other provisions of the Code and other applicable ordinances, approves this Site Plan for an expansion of a trailer campground at a retail business at 280 NY-79, Windsor NY, tax parcel 232-01-22-112 subject to the conditions set forth herein.

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at the Windsor Town Hall, 124 Main Street, Windsor, NY on the 14th day of February, 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	Voted - Aye
Deputy Supervisor Daniel Colwell	Voted - Abstain
Councilman Gary Hupman	Voted - Aye
Councilman Timothy Harting	Voted - Absent
Councilman Daniel R. Price	Voted - Aye

Motion Approved
Resolution Adopted: February 14, 2024

[Town of Windsor Seal]

Elizabeth Pfister, Town Clerk
Town of Windsor

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Hupman

Motion to approve the minutes of the January 10, 2024 Public Hearing & Regular Meeting as submitted.

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

FINANCIAL REPORT:

Motion By: Councilman Hupman

Sec. By: Deputy Supervisor Colwell

Motion to approve February 2024 Bills for Payment:

A Fund Vouchers #22-79	\$58,296.63
B Fund Vouchers #37, 50-51, 53, 56-59, 66	\$12,162.51

DB Fund	Vouchers #7-50	\$91,429.82
H Fund	Vouchers #4-7	\$674,589.80
SF1 Fund	Vouchers #39	\$19,575.08
SF2 Fund	Vouchers #38	\$137,609.00
SF3 Fund	Vouchers #40	\$137,509.00
SF4 Fund	Vouchers #41	\$10,218.00
SS3 Fund	Vouchers #1-8	\$8,368.63
TA Fund	Vouchers #2-4	\$3,265.49
Total:		\$1,153,023.96

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

The Supervisor advised the Board of notification received from Adam’s Cable Company that they had been paying an incorrect amount on the franchise agreement to the Town and had sent the difference to correct it.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Accept 2023 End of Year Budget Amendments Resolution #7-2024**

PRESENT: Supervisor Mark Odell
Deputy Supervisor Daniel Colwell
Councilman Gary M. Hupman
Councilman Daniel R. Price

ABSENT: Councilman Timothy Harting

Offered By: Deputy Supervisor Colwell
Seconded By: Councilman Hupman

IT IS HEREBY RESOLVED, by the Town Board of the Town of Windsor that the following budgetary adjustments be made:

<u>Account Number</u>	<u>Account Name</u>	<u>Overdrawn Accounts</u>
SS3-8130.2	SEWER DISTRICT3-EQUIPMENT/REPAIRS	\$11,126.52
SS3-8130.4	SEWER DISTRICT3-CONTRACTUAL	<u>\$2,700.40</u>
	Total	\$13,826.92
<u>To be Funded with: Unspent Appropriations</u>		<u>Funding Amount</u>
SS3-8120.4	SEWAGE COLLECTION	\$4,060.00
SS3-8197.0	EQUIPMENT	\$3,100.00
SS3-599	APPROPRIATED FUND BALANCE	<u>\$6,667.00</u>
	Total	\$13,827.00
<u>Account Number</u>	<u>Account Name</u>	<u>Overdrawn Accounts</u>
DB1930.4	JUDGEMENTS AND CLAIMS	\$28.21
DB5112.4	IMPROVEMENTS CHIPS-CAPIAL-CONTRACT	\$291,098.20
DB9040.8	EMPLOYEE BENEFIT-WORKMANS COMP	<u>\$7,687.00</u>
	TOTAL	\$298,813.41
<u>To be Funded with:</u>		<u>Funding Amount</u>
DB3501	CONSOLIDATED HWY-GAP	\$292,000.00
DB9060.8	MEDICAL INSURANCE	\$6,813.41
	TOTAL	\$298,813.41
<u>Account Number</u>	<u>Account Name</u>	<u>Overdrawn Accounts</u>
B3620.1	SAFETY INSPECTION - PERSONAL SERVICES	\$4,948.00
B3620.11	CODE ENFORCEMENT	\$250.00
B3620.4	SAFETY INSPECTION - CONTRACTUAL	\$310.00

-	TOTAL	<u>\$5,508.00</u>
To be Funded with: Unspent Appropriations		Funding Amount
B3620.2	SAFETY INSPECTION - EQUIPMENT	\$5,508.00
-	TOTAL	<u>\$5,508.00</u>
Account Number	Account Name	Overdrawn Accounts
A1220.11	SUPERVISOR-SECRETARY/BOOKEEPER	\$176.00
A1355.1	ASSESSORS-PERSONAL SERVICES	\$3,447.06
A1355.4	ASSESSORS-CONTRACTUAL	\$714.09
A1410.1	TOWN CLERK - PERSONAL SERVICES	\$1,343.05
1410.4	TOWN CLK/TAX COLL-CONTRACTUAL	\$1,792.73
A1420.41	ATTORNEY-CONTRACTUAL EXTRAS	\$4,343.84
A1440.4	ENGINEER-CONTRACTUAL	\$526.62
A1610.4	COURIER SERVICES	\$203.50
A1620.1	BUILDINGS-PERSONAL SERVICES	\$46.50
A1680.4	INFORMATION TECHNOLOGY	\$64.67
A4020.1	VITAL STATISTICS-PERSONAL SERVICES	\$28.64
A5010.1	SUPT OF HWY-PERSONAL SERVICES	\$2,120.22
A5132.1	GARAGE PERSONAL SERVICES	<u>\$854.40</u>
A9030.8	EMPLOYEE BENEFITS-SOCIAL SECURITY	\$686.40
-	TOTAL	<u>\$16,347.72</u>
To be Funded with: Unspent Appropriations		Funding Amount
A9060.8	MEDICAL INSURANCE	<u>\$16,347.72</u>

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at the Windsor Town Hall, 124 Main Street, Windsor, NY on the 14th day of February 2024. Said resolution was adopted by the following vote:

Supervisor Mark Odell	Voted - Aye
Deputy Supervisor Daniel Colwell	Voted - Aye
Councilman Gary Hupman	Voted - Aye
Councilman Timothy Harting	Voted - Absent
Councilman Daniel R. Price	Voted - Aye

Motion Approved
Resolution Adopted: February 14, 2024

[Town of Windsor Seal]

Elizabeth Pfister, Town Clerk Town of Windsor

COMMITTEE REPORTS:

ASSESSOR:

The Board reviewed the Assessor's January report.

CEMETERIES:

Councilman Hupman was made aware of a couple down trees in the East Windsor Cemetery, he will work on getting quotes to take care of them.

DOG CONTROL:

The Board received the 1/22/2024 Municipal Shelter Inspection Report for the reinspection of the Broome County Dog Shelter, they have still received an unsatisfactory rating and will be reinspected every 30 days until they receive a Satisfactory rating.

ECONOMIC DEVELOPMENT:

ENERGY:

ENGINEER:

Dan Griffiths thanked the Town for their partnership over the years, Griffiths has worked with the Town on several projects in the past including the Windsor/Kirkwood water extension, the Mountain Road Gravel Pit, FEMA work on bridges and culverts, replacing gates at the Wastewater Treatment Plant, Honey Hollow Road work and the current Highway Garage project. Dan confirmed that Griffiths does have an architect, Bill Flynn, on staff who has extensive knowledge and experience.

Dan Griffiths informed the Board that John Mastronardi has been working on the reed bed project at the Wastewater Treatment Plant and has had no luck with finding a local contractor to haul the waste so the project will need to go out to bid, specifications are being worked on so the Town can begin that process.

The Change Order from Iron City Structures, LLC had been sent by John Mastronardi confirming the \$40,000.00 cost reduction for the change in the wall and roof panels the Board had agreed to previously.

HIGHWAY:

Joe Bayer from Fisher Associates reviewed with the Board the Bridge NY application that was submitted for the McNair Road Bridge. Joe has been involved with the Bridge NY program since it was started in 2016 and has successfully received grants for a few projects. The application was submitted 1/26/2024 and confirmation was received by the committee. The McNair Road Bridge project amount that was requested is \$3.2 Million and the selection for awards will happen in the Spring of 2024. Joe feels the Town is a good candidate to be awarded funds because of the location of the bridge being surrounded by agricultural lands and the bridge being the only access to several residents on that road that would be landlocked if the bridge were to be closed. Highway Superintendent Kithcart has also been in contact with Region 9 DOT that feels this project is a good candidate for selection as well. Supervisor Odell asked about the cost of the project and the Town's responsibility concerned that the Town may need to bond for project. Joe advised that in the beginning of the project until the first payment comes through there may be a delay and if the Town does not have the funds that they can use at that time they might have to bond, but once the payments start, they will be consistent as long as the reimbursement information is submitted. If the Town has monies that can be used for the initial phase through any potential delays in reimbursement there will not be a need to bond. Councilman Price questioned the criteria that are reviewed for the grant awarding and wondered if we would potentially be pushed aside based on demographics like with some of the other grants that seem to be awarded to urban areas opposed to rural. Joe explained that this grant looks solely at transportation data and Broome County has been successful in receiving funds.

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Price

Motion to Purchase a 2024 Ford F-250 XL, Super Cab, 4x4 6.75' Box 148 WB on Onondaga Bid 0010808 from Van Bortel Ford, Inc. in an Amount Not to Exceed \$52,418.07 to Replace the Highway Superintendent's Current Vehicle, Which Shall be Disposed of by the Town in a Commercially Reasonable Manner by a Method that is in the Best Interests of the Town

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell- Aye

Councilman Hupman- Aye

Councilman Harting- Absent

Councilman Price - Aye

Motion Passed

Discussion: Deputy Supervisor Colwell questioned if Highway Superintendent Kithcart was looking to trade in current vehicle, the Highway Superintendent is not looking to trade in the vehicle just get the value and the Town will make out better sending to an auction site.

HISTORY:

SENIOR CITIZENS:

TOWN CLERK/REGISTRAR:

The Board reviewed the Town Clerk's January report, the Clerk noted that the Tax Collection totals will be lower than previous years as collection started a week later than normal.

TOWN HALL:

The Board received the current hours for the Town Court for February.

Motion By: Councilman Hupman

Sec. By: Deputy Supervisor Colwell

Motion to Advertise for Exterior Masonry Repointing and Authorize Publication

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell- Aye

Councilman Hupman- Aye

Councilman Harting- Absent

Councilman Price - Aye

Motion Passed

Discussion: The Town received the Broome County Small Communities Grant for this.

WASTEWATER TREATMENT PLANT:

YOUTH & RECREATION:

Rhea Deyo, Treasurer for WYSR introduced the new President of WYSR, Heather Noyd and gave the program update for this year. All sports programs are still going strong, they have been accepting players that were not Windsor residents into the programs but they may need to stop due to not enough adult volunteers to cover. Opening Day for baseball and softball will be May 4th and they are looking to make some improvements at the park in the coming year such as a score board for the softball field and purchasing an AED device for the concession stand at the park. Supervisor Odell asked if the sports program was reliant on the money from the Town to operate as often when working on the budget it is a line item that comes into question. Rhea explained that as a taxpayer she completely understands why it would however the funds the Town provides allows WYSR to allow every child to play, and has positively impacted the lives of a few children that might not have had the opportunity otherwise.

Rhea wanted to give disclosure about the Windsor Town Fair that had been run for 1 ½ years by WYSR's Community Coordinator. The Fair committee had advised WYSR that they had applied for their own 501c3 status early in the year so the two entities parted ways at that time, prior to the fallout that occurred in the fall of 2023 with the Town Fair committee.

ZONING, PLANNING & CODE ENFORCEMENT:

The Board reviewed the Code Report for January 2024. Code Officer Osborne shared that he attended a meeting for the Broome County Hazard Mitigation Plan and he will be submitting for assistance in funding to remove ash trees in the Town along the roadways. According to Broome County Planning this is a large enough issue County wide that funding is available.

Motion By: Deputy Supervisor Colwell

Sec. By: Councilman Hupman

Motion to Purchase a 2024 Ford F-150 XL, Super Cab, 4x4 6.5' Box 145 WB on Onondaga Bid 0010808 from Van Bortel Ford, Inc. in an Amount Not to Exceed \$42,842.90 to Replace the Code Enforcement Officer's Current Vehicle, Which Shall be Disposed of by the Town in a Commercially Reasonable Manner by a Method that is in the Best Interests of the Town

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell- Aye

Councilman Hupman- Aye

Councilman Harting- Absent

Councilman Price - Aye

Motion Passed

Discussion: Deputy Supervisor Colwell wanted to make the public aware that this purchase had been put off for 2 years.

The Board was given minutes from the February 6, 2024 Zoning Board Meeting. The Zoning Board will be meeting the second Thursday of the month at 6:00 P.M. at the Windsor Town Hall for the purpose of updating the Town Code until it is completed. The Clerk will put notice in the paper and update website and bulletin board postings with the information. Code Officer Osborne shared that one of the things he is challenged on frequently in the Town is solar power and the placement of the panels, this is going to be one of the first things they tackle, Attorney Spinner advised that he has experience with solar and will be happy to help as well.

PUBLIC SAFETY:

Motion By: Councilman Hupman

Sec. By: Councilman Price

Motion to Set Public Hearing for Windsor - Colesville Fire District Contract March 13, 2024 at 7:00 P.M. and Authorize Publication of Notice

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell- Aye

Councilman Hupman- Aye

Councilman Harting- Absent

Councilman Price - Aye

Motion Passed

Discussion: The Clerk made the Board aware that this is a renewal of the current 5-year contract which expired in December 2023 and was overlooked in error, she spoke with Ouaquaga Fire and they agreed to the same contract.

The Board reviewed the January 2024 Eastern Broome Operation Update and Call Log

Deputy Supervisor Colwell spoke on the property tax credit for First Responder that NYS began offering and the volunteer firemen previously approached the Town with. At that time the Town did not move forward with anything because First Responders were eligible for a \$200.00 income tax credit which is more than any property tax credit, now NYS is considering offering both credits to eligible First Responders. The County and the Village have signed in agreement to give this credit to eligible First Responders, Deputy Supervisor Colwell asked the Board if they should look into it again. Deputy Supervisor Colwell feels the Board should get feedback from the residents on it and asked how does the Board do that. Attorney Spinner said a local law would need to be introduced, then a public hearing would be held for residents to speak for or against it. Deputy Supervisor Colwell said he had spoken with previous Supervisor Randy Williams and he thought this had previously been passed when he was in office, but Attorney Spinner stated this was fairly new and most likely was not.

OTHER:

Councilman Price updated the Board on issues he has been addressing with Marc Molinaro's office that cost are a cost to the Town with no recourse. Councilman Price was happy to hear Code Officer Osborne share about the funding for the ash trees, as he brought up this issue with the Emerald Ash Bore that has killed many ash trees across the state which becomes quite costly when the highway crews have to clear them from the right of way on the roads. Councilman Price shared that he had also found out that the Governor had initiated tree planting across the state to replace the ash and said the Town should remain diligent in making sure rural areas receive some of those trees also.

Councilman Price said the Board should remain diligent on getting broadband services to rural areas as well, he knows extensive work has been done in the Town on this but there is still more to be done to ensure residents have access to this service. Homes that do not have broadband access will have significantly decreased values.

The final topic he addressed was the burden on Towns to maintain Veterans graves in cemeteries and has asked for that the federal government be approached to fund these costs, not state and local governments.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman
Motion to Advertise for Mowing/Trimming Cemeteries & Wastewater Treatment Plant

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

Motion By: Councilman Hupman Sec. By: Deputy Supervisor Colwell
Motion to Advertise for Positions on the Planning Board

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

Discussion: Chair Shelly Bennett and members; Eve Neureuter and Francis Stone terms are expiring the clerk has asked that they submit a letter of interest to remain on the committee if they want to.

Motion By: Councilman Hupman Sec. By: Deputy Supervisor Colwell
Motion to Authorize the Supervisor or His Designee to Send a Letter to The Windsor Standard Requesting More Coverage of Town Meetings & Affairs

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

Discussion: Supervisor Odell read aloud a letter drafted by Attorney Spinner after discussions with other Board members with the lack of information printed in the Windsor Standard about Town business. Deputy Supervisor Colwell shared that he had spoken with the Town of Colesville Supervisor who was having the same issue.

UPCOMING MEETING:

Planning Board February 28, 2024 7:30 P.M. - Windsor Town Hall
Zoning Board March 10, 2024 6:00 P.M. – Windsor Town Hall
Public Hearing & Regular Meeting March 13, 2024 7:00 PM - Windsor Town Hall

PUBLIC COMMENTS: None

ADJOURNMENT:

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman
Motion to Adjourn Meeting at 9:14 P.M.

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell- Aye
Councilman Hupman- Aye
Councilman Harting- Absent
Councilman Price - Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister
Town Clerk