



Town of Windsor

124 Main Street
Windsor, NY 13865
Telephone (607) 655-5440

Planning Board Minutes Submitted for the December 13, 2023 Town Board Meeting

The November 2023 planning board meeting was called to order at 7:30 PM, 11/29/2023.

In attendance: Shelly Bennett-Johnson (Planning Board Chair), Ryan Glovich, Fran Stone, Anne Weaver, Doug Saunders (Planning Board Members), Bob Williams (ZBA Chair), Khristine Breeding (ZBA Secretary), Steve Herz (ZBA Board Member), Mark Spinner (Town Attorney), Rich Osborne (Zoning), Mark Odell (Town Supervisor), Gary Hupman & Daniel Price, (Town Councilmen) Daniel Colwell (Deputy Town Supervisor), Joan Bobier, Jim Brown, Janelle Smith, Chuck Spickerman,, Doris Weaver

PINE CREST CAMPGROUND PERMIT:

There is not an existing precedence on expanding a campground that is on 2 separate parcels. Pine Crest indicated that they will maintain the properties as separate, paying 2 separate permit fees annually. Existing 20' roadway will be used, extended. Portable restrooms will be hooked to septic. All structures must be temporary, not permanent structures. 16 sites are to be added to the existing 112 sites.

Final engineering design has been approved by Broome County DOH. TOW Zoning Officer needs to issue flood permit, at the appropriate time. The campground will have 2 separate septic systems. Calculations the area of disturbance is under 1 acre still need to be completed. Per Zoning Officer, site plan meets all requirements to proceed.

Motion to approve permit: 1st by Fran Stone; 2nd by Doug Saunders. MOTION APPROVED

MINING LAWS:

The Town of Kirkwood's mining law is being used as the point/example to establish parallel approvals from the DEC and the Town. The Town's goal is to have recommendations from the planning board included within the DEC permit. It is not the intent to create financial or other hardships on the applicant, nor to create unenforceable laws. DEC is the sole regulating authority of mines.

The Town's desire is to have the laws already on the books enforced by the DEC. Cooperation from the DEC has improved in recent months, likely due to an increase in calls from residents to the DEC. Each Region within the DEC is responsible for enforcing State Regulations and local laws. Windsor is part of Region 7. A list of standard requests will be provided to the DEC defining the Town's basic requests be included in all mine/quarry permits.

The planning board recommends a stand-alone law that can streamline to permitting and compliance process. The law should provide for an inspection provision by the town, define hours of operation, acceptable noise levels and dust levels. Input from the Highway Superintendent must be obtained regarding the approved haul routes for egress and ingress to and from the town. Board is in agreement with creating a local law to define these recommendations.

Motion to adjourn at 9:10 PM 1st by Doug Saunders, 2nd by Ryan Glovich. MOTION APPROVED

Submitted By: Khristine Breeding, ZBA Secretary