

Public Hearing & Regular Meeting of the Windsor Town Board
December 13, 2023 7:00 PM
Windsor Town Hall
124 Main Street
Windsor, NY 13865

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing for The Hills of Windsor Project
5. Hills of Windsor: SEQR and Site Plan Review
6. Highway Capital Improvement Project – John Mastronardi
7. Public Comments: Persons wishing to speak will be allowed this period of time to do so under the following guidelines;
 - A. Speakers will be limited to one (1) comment with a maximum of three (3) minutes during a public comment period;
 - B. Speakers are requested to stand at their seat, state their name, address and topic of discussion;
 - C. Speakers will not be allowed to personally attack any person or persons.Note: A public comment period will be added before the Board votes on motions and resolutions that are not on the agenda.
8. Motion to Approve Minutes of November 1, 2023 Public Hearing & Regular Meeting
9. Financial Report
 - A. Motion to Approve December 2023 Bills for Payment
 - B. October 2023 Financials
 - C. November 2023 Financials
 - D. Motion to Set Wastewater Treatment Plant Operator Hourly Rates Effective January 1, 2024
 - DEC Certificate 2: \$ 28.79 per hour
 - DEC Certificate 2A: \$28.79 per hour
 - DEC Certificate 3: \$29.84 per hour
 - DEC Certificate 3A: \$29.84 per hour
 - DEC Certificate 3A with Extra Responsibilities: \$31.98 per hour
 - DEC Certificate 4: \$ 30.92 per hour
 - DEC Certificate 4A: \$30.92 per hour
 - E. Motion to Set Casual Laborers' Hourly Rate at \$18.00, Effective January 1, 2024
 - F. Resolution #39-2023 Amend the Sewer District 2023 Budget for Cost of Submersible Pump to Reflect Federal ARPA Revenue and Expenditures
10. Committee/Department Head Reports
 - A. Assessor
 1. November 2023 Report
 - B. Cemeteries
 - C. Dog Control
 1. Ag & Markets DCO Inspection Report
 - D. Economic Development
 1. Windsor Partnership Sponsoring First Knight, 12/31/2023, 7:00 P.M. – 12:00 A.M.
 - E. Energy
 - F. Highway
 1. Fisher Associates Chosen as Firm for Bridge NY Project Application Development for the Rehabilitation of McNair Road Bridge over Tuscarora Creek
 - G. Historian
 - H. Senior Citizens
 - I. Town Clerk/Registrar
 1. November 2023 Report

- J. Town Hall
 - 1. Broome County Small Communities Grant Award
 - 2. Estimates for Gutter Replacement on Town Hall
 - 3. Holiday Luncheon Monday December 18, 2023 12:00 P.M. Town Hall, Bring a Dish to Pass
- K. Wastewater Treatment Plant
 - 1. Statement of Unpaid, Delinquent 2023 Sewer Charges
 - 2. Newsletter for December 2023 Bills
 - 3. State Pollutant Discharge Elimination System (SPDES) Permit Renewal 8/1/2023 - 7/31/2028
- L. Youth & Recreation
- M. Code Enforcement/Zoning Report
 - 1. November 2023 Report
 - 2. Motion to Approve Renewal of 10 Mobile Home Park Licenses
 - 3. Transfer of Kohlbach Quarry Permit to Sharon VanZandt
 - 4. November 29, 2023 Planning Board Meeting Minutes
- N. Public Safety
 - 1. June & July 2023 Transport Revenues
 - 2. November 2023 Operation Update & Call Log
 - 3. Broome County Sheriff Update on Public Safety
- 11. Unfinished Business
 - A. Motion to Approve Resolution #40-2023 A Resolution Acknowledging that an Examination of the Justice Court's Records was Conducted
 - B. Motion to Approve Resolution #41-2023 A Resolution Acknowledging an Examination of the Records of the Town Clerk was Conducted
 - C. Motion to Approve Resolution #42-2023 A Resolution Acknowledging that an Examination of the Chief Fiscal Officer's Records was Conducted
 - D. Motion to Approve Resolution #43-2023 A Resolution Acknowledging an Examination of the Records of the Tax Collector was Conducted
 - E. Motion to Set Public Hearing for Revised 2024 Fire Contracts January 10, 2024 7:05 P.M. and Authorize Publication
- 12. New Business
 - A. Annual Review of Procurement Policy #23-2013
 - B. Motion to Advertise for the Position of Planning Board Alternate and Authorize Publication
 - C. Motion to Confirm Jamie B. Boerner to West Windsor Fire Company, Inc.
 - D. Motion to Approve Resolution #44-2023 Authorizing Town of Windsor Representatives as Signers Regarding Bank Accounts
 - E. Resolution #45-2023 Authorizing the Supervisor or His Designee to Execute a Retainer Agreement and the Hiring of Legal Counsel
 - F. Motion to Ratify the Appointment of Robert Williams to the Zoning Board of Appeals as Chairman for a 5 Year Term Beginning June 13, 2023 – June 13, 2028
 - G. Motion to Ratify the Appointment of Khristine Breeding to the Zoning Board of Appeals as Secretary for a 5 Year Term Beginning December 11, 2023 – December 11, 2028
- 13. Upcoming Meetings: Planning Board December 27, 2023 7:30 P.M. Town Hall
Town Board January 10, 2024 7:00 PM Windsor Town Hall
- 14. Other
- 15. Public Comments
- 16. Motion to Adjourn