



Thank you for agreeing to participate in the Summer Youth Employment Program. Attached is the paperwork for this summer's program. Please read and complete the attached description for each position and/or worksite. It is important that you provide as much detail as possible about the job sites and supervisors so our mentors will be able to touch base with them each day. You will need to sign on the approval line and fill in the supervisor/s contact information. **Please scan and email back to me at tbutler@btboces.org by June 21st.**

We are very excited this year that we will again be able to offer to local municipalities, school districts, community-based organizations and other agencies the opportunity to be a designated youth worksite for Summer Youth Employment Programs. **The program runs Monday through Thursday starting July 10th and ending Aug 10th. Students will attend training at Broome-Tioga BOCES on July 5th and 6th.**

The primary purpose of the program is to provide youth with a useful work experience, related training and a means of gaining appropriate work behavior through their experiences at the worksite.

Your organization has said that they have work or projects that can be accomplished by youth. The worksite placements allow the youth to participate in community service, which results in a benefit to the worksite and the community, in addition to youth gaining valuable skills.

Youth will receive wages of \$14.20 per hour, through Federal funds. Worksites must complete and sign the attached agreement and agree to have a supervisor oversee the youth's work activities. Organizations will have ready access to support (mentor daily visits) and technical assistance from Broome /Tioga BOCES in case of questions or an emergency.

Please complete the highlighted areas. You can submit your signed forms via email to me. If you have questions regarding the program please call Tish Butler at (W) 763-3475 (C) 316-1631 or email at tbutler@btboces.org.