

Regular Meeting of the Town Board
October 5, 2022 7:00 pm
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865

Supervisor Odell pointed out the exits in the room.

MEETING CALLED TO ORDER: by Supervisor Mark Odell, at 7:00 p.m.

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:

Supervisor Mark Odell: Present

Deputy Supervisor Daniel Colwell: Present

Councilman Gary M. Hupman: Present

Councilman Timothy Harting: Present

Councilwoman Christine Kennedy-Tierno: Present

Code Enforcement Officer Richard Osbourne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Cheryl Sacco: Present

Also, present were: Elizabeth Einstein – Windsor Standard, David Brown – Ostrander Road

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

Motion By: Councilman Harting

Sec. By: Councilwoman Kennedy-Tierno

Motion to approve the minutes of the September 28, 2022 Special Meeting as submitted.

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Aye

Councilwoman Kennedy-Tierno-Aye

Motion Passed

FINANCIAL REPORT:

Motion By: Councilman Hupman

Sec. By: Deputy Supervisor Colwell

Motion to approve October 2022 Bills for Payment.

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Aye

Councilwoman Kennedy-Tierno-Aye

Motion Passed

The Board reviewed the 2023 Tentative Budget, Supervisor Odell stated there was one change to the Ouaquaga Fire District SF-1, due to receiving their budget but it did not affect the Town.

Motion By: Councilwoman Kennedy-Tierno

Sec. By: Deputy Supervisor Colwell

Motion to Set Public Hearings for 2023 Preliminary Budget, 2023 Fire Protection Contracts, 2023 Sewer Rates, 2023 Broome EMS Contract for November 9, 2022 at 7:00 p.m. and to Authorize Publication of Notice(s) of said Public Hearings

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Aye

Councilwoman Kennedy-Tierno-Aye

Motion Passed

COMMITTEE REPORTS:

ASSESSOR:

The Board reviewed the Assessors September 2022 report

CEMETERIES: None

DOG CONTROL: None

ECONOMIC DEVELOPMENT: None

ENERGY:

The Board received the Updated Complaint Resolution Plan for the Bluestone Wind LLC. Project, this will be how residents can file a complaint moving forward with any issues with the windmills. The Board asked the Clerk to post on the sign board and website.

HIGHWAY:

Highway Superintendent Kitchart reported that things are moving along with the pole barn modifications all water and sewer lines have been run up to the building and are ready for hookup. Carpentry work and electrical work at least halfway complete then heat can be installed, and insulation is scheduled for later in month hopefully the weather stays warm enough.

HISTORY:

Motion By: Councilman Hupman

Sec. By: Councilwoman Kennedy-Tierno

Motion to Approve Town of Windsor Historian to Apply for Funds from the Jeffers Trust Fund; at No Cost to the Town

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Aye

Councilwoman Kennedy-Tierno-Aye

Motion Passed

Discussion: Supervisor Odell asked if anyone knew anything about this grant, the Clerk shared that Mr. Jeffers was the Town attorney for years, and that former Supervisor Carolyn Price is on the committee. This is a trust that the remaining relatives from the Jeffers family give out annually to local non-profits and it is not a lot of money maybe \$150.00 to \$200.00. T

The Clerk shared that Town Historian Rita Saunders has been working tirelessly to clean and organize the files and the room upstairs so that they can have people in to look through family history. Eileen Ruggieri was in the school last week talking about local history and Scott Simmons from Windsor Schools is working on a curriculum for the district on local history. The history women as well as the teachers are hopeful to have students come in here eventually to look at the historic information available down the road as well.

SENIOR CITIZENS: None

TOWN CLERK/REGISTRAR:

The Board reviewed the Clerks September 2022 Report

TOWN HALL:

Supervisor Odell asked the about bids for the gutters and masonry work on the Town Hall building, the Clerk let him know one gutter estimate had been received and one mason had come out but had not yet received the estimate. Supervisor Odell asked former Code Officer Dave Brown to share what had happened in the past which was that with all the empty space above the drop ceiling and no real way to insulate it the ice buildup in the past was what had caused the gutters to fail. Dave Brown also stated that he believed the pipes for the drainage system were blocked as well. Councilman Harting stated that both issues should be fixed and that discussions should be had with the Village to see if they have any plans in the works for paving the parking lot, at which time the drains could be replaced or repaired if necessary. The Clerk noted that the mason had said he would not be able to get to the work before the end of the year. The Clerk stated the grant that Holly Gardinier and herself applied for to help offset the costs of this project, would be letting people know in October whether they would be receiving funds or not. Supervisor Odell wants any money spent on the building for repairs that the root cause is determined so the Town does not have reoccurring repairs.

WASTEWATER TREATMENT PLANT:

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK

Amend the 2022 Sewer District Budget for Cost of Controls Retrofit Pump Station VSD Upgrades
RESOLUTION #33-2022

PRESENT: **Supervisor Mark Odell**
 Deputy Supervisor Daniel Colwell
 Councilman Gary M. Hupman
 Councilman Timothy Harting
 Councilwoman Kennedy-Tierno

At a Regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 5th day of October, 2022, the following resolution was:

Offered By: Deputy Supervisor Colwell
Second By: Councilman Hupman

WHEREAS, \$165,563.00 in expenses have been incurred for controls retrofit variable speed drive upgrade at the pump stations; to be funded with federal ARPA funds, and

WHEREAS, federal ARPA funds held on deposit in the townwide general fund bank account will need to be transferred to the sewer district fund to pay for the controls retrofit variable speed drive upgrade at the pump stations bill as required by accounting bulletin guidance issued by the New York State Comptroller's Office;

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following budgetary adjustment be made to cover the cost of this outlay in the sewer district fund:

Increase Estimated Revenues		
SS3-5031 Interfund Transfer		\$165,563.00
Increase Estimated Expenditures		
SS3-8130.2 Sewer Equipment, Repairs		\$165,563.00

Vote of the Board:

Supervisor Mark Odell	Voted - Aye
Deputy Supervisor Daniel Colwell	Voted - Aye
Council Member Gary Hupman	Voted - Aye
Council Member Timothy Harting	Voted - Aye
Council Member Christine Kennedy-Tierno	Voted - Aye

Motion Approved

Resolution Adopted: October 5, 2022

I, Elizabeth Pfister, Clerk of the Town of Windsor, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Town Board of the Town of Windsor, Broome County, New York on the 5th day of October, 2022.

Elizabeth Pfister, Town Clerk
Town of Windsor

YOUTH & RECREATION: None

ZONING, PLANNING & CODE ENFORCEMENT:

The Board reviewed the Zoning report from September 2022

PUBLIC SAFETY:

Councilman Harting shared that due to the early date of this month's meeting Eastern Broome was unable to have their reports prepared in time. Chris Zacharias wanted to make the Board aware that they have hired a person part time to handle the administrative tasks and they have changed their billing company. Eastern Broome has begun discussion about moving towards hard billing with this new company opposed to the soft billing they have been using for years.

Broome County Emergency Services had put together a report, which resident Dan Price had mentioned at the last meeting one of the things in that report was lower cost alternatives for people calling for an ambulance that do not necessarily need one, so they are able to send out a "fly car" at much less expense to the company. Councilman Harting shared that Eastern Broome is also exploring this option, currently they have a car but are looking to purchase something more appropriate for winters and some of the roads in this area in the future.

UPCOMING MEETING: Public Hearing and Regular Meeting November 9, 2022 7:00 p.m.
Town Hall

PUBLIC COMMENTS: None

ADJOURNMENT:

Motion By: Councilwoman Kennedy-Tierno
Motion to Adjourn Meeting at 7:31 p.m.

Sec. By: Deputy Supervisor Colwell

Vote of the Board:

Supervisor Odell- Aye
Deputy Supervisor Colwell-Aye
Councilman Hupman- Aye
Councilman Harting-Aye
Councilwoman Kennedy-Tierno-Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister
Town Clerk