

Special Meeting of the Town Board
August 18, 2022 7:00 pm
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865

Supervisor Odell pointed out the exits in the room

MEETING CALLED TO ORDER: by Supervisor Mark Odell, at 7:00 pm

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:

Supervisor Mark Odell: Present

Deputy Supervisor Daniel Colwell: Present

Councilman Gary M. Hupman: Present

Councilman Timothy Harting: Absent

Councilwoman Christine Kennedy-Tierno: Present

Code Enforcement Officer Richard Osbourne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Cheryl Sacco: Present

Also, present were: Daniel Price – White Birch Lake Road

PUBLIC COMMENTS: None

UNFINISHED BUSINESS:

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman

Motion to Award Carpentry Work for the Pole Barn Modification at the Highway Garage Property to Ouaquaga Construction LLC in an Amount Not to Exceed \$27,350

Discussion: Deputy Supervisor Colwell asked the reason for the “Uniform Code” sheet in the Board packet. Code Officer Osborne stated he wanted to make sure that the Board is clear that the work being done on the pole barn has to be done to NYS Code specifications even though the Town is not required to get a building permit and that he cannot sign off on the use of the building if it does not meet NYS Code. Code Officer Osborne looked over the bids and feels there could possibly be a lot of extra costs to the Town for the project because there was no bid sheet given to contractors listing specification of job and there is no indication that estimates were done to NYS Code compliance standards. Councilwoman Kennedy – Tierno wanted it recognized that the Board appreciates the information, but the time crunch is a critical factor. Code Officer Osborne stated that he tried to be clear at the August 10, 2022 Board meeting about this fact and was the reason he included the Uniform Code sheet in this evening’s packet. Highway Superintendent Kithcart said all estimates he had done are not valid and what needs to be done to be able to get estimates is beyond his scope of duties or experience. Deputy Supervisor Colwell said the Board has additional concerns to the NYS Code modifications as well, such as the snow load that the building’s roof is rated for and what will they be able to handle with additional construction materials. Attorney Sacco asked Code Officer Osborne if these things may be encroaching on the need to have the engineer involved and Code Officer Osborne confirmed that would be best with this type of structure as well as receiving estimates that are consistent where the current ones are all over the place. Supervisor Odell asked Code Officer Osborne if he would work with Griffiths Engineering and he agreed he would. Deputy Supervisor Colwell and Councilman Hupman rescinded their motions and the Board decided to table all other estimates on agenda.

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman

Motion to Recess for Executive Session for Matters Regarding the Employment of Particular Persons and Legal advice at 7:12pm

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

Motion By: Deputy Supervisor Colwell Sec. By: Councilwoman Kennedy-Tierno

Motion to Return from Executive Session for Matters Regarding the Employment of Particular Persons and Legal advice at 8:33pm

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

NEW BUSINESS:

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman

Motion to Authorize the Supervisor or His Designee to Sign the Broome County Interoperable Communication System (BCICS) Memorandum of Understanding

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

Discussion: Supervisor Odell stated the Board is not happy about the 10-year contract but there is not a choice, Attorney Sacco pointed out that anytime any equipment is to be moved or installed the Highway Department wants to be sure to contact the County to do so. Deputy Supervisor Colwell asked if this removes the need for the second receiver and Highway Superintendent Kithcart said as long as the system works as described they should not.

Motion By: Councilman Hupman Sec. By: Councilwoman Kennedy-Tierno

Motion to Appoint Nicole Theleman as the Deputy Clerk, Part Time, at an Hourly Rate of \$16.50 Effective August 29, 2022

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

Motion By: Deputy Supervisor Colwell Sec. By: Councilman Hupman

Motion to Appoint Khristine Breeding as Secretary to the Supervisor, at an Hourly Rate of \$22.00 Effective August 29, 2022

Supervisor Odell opened the floor for public comments, there were none.

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

UPCOMING MEETING: Regular Meeting September 14, 2022 7:00 pm Windsor Town Hall

PUBLIC COMMENTS: None

ADJOURNMENT:

Motion By: Councilwoman Kennedy-Tierno Sec. By: Councilman Hupman

Motion to Adjourn Meeting at 8:49pm

Vote of the Board:

Supervisor Odell- Aye

Deputy Supervisor Colwell-Aye

Councilman Hupman- Aye

Councilman Harting-Absent

Councilwoman Kennedy-Tierno-Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister
Town Clerk