

T.G.V

TO: Windsor Town Board

RE: Windsor Historian Position

FROM: Rita Garrett Saunders

DATE: June 6, 2022

Who am I: I grew up in Windsor on the Garrett Homestead on Garrett Rd. My Great Grandfather purchased the property in 1852. I lived out of the area for 25 years, returning in 1988 to the Homestead. In 1990 opened the Country Haven B&B and Gift Shop, which was open for 15 years. In 1991 Bev Slack and I started the Holiday Country Shopping. In 1992 with Mary Jane Murphy, we started the Farmer's Market, which continues. In 1994 I started coordinating the National Day of Prayer, which continues. Doug Saunders, my husband, is on the Planning Board.

I have been in the History Room with Eileen Ruggieri and Linda Pierson for the past 5 years.

I am applying for the position of Windsor Historian, to finish this current year.

Rita Saunders

March 3rd, 2022

To whom it may concern:

My name is Megan Henley. I am applying for the Town of Windsor Historian position.

I have always been interested in researching history, and would like to be involved in preserving and sharing it as well. I have been to everyone of the history presentations at the town hall done at First Knight, and found them very interesting. I would be eager to research and learn more of Windsor's history.

list of qualifications:

interest in history
computer skills

I have two Associates Degrees from Suny Broome Community College. One was in Liberal Arts, the other was in Visual Communications Arts.

I live in the Village of Windsor. Please contact me at 607-655-4257.

Thank you for your time, and I look forward to hearing from your soon.

Megan Henley

June 22, 2022

Historian
C/O Office of the Town Clerk
124 Main Street
Windsor, New York 13865

To Whom It May Concern,

Please accept this letter as my official application in response to your vacancy announcement for the Historian for the Town of Windsor. My husband and I are recent newcomers to Broome County having moved from the North Country in mid-December with the last of our household moved two weeks ago. The first time I saw your announcement several months ago I hesitated, thinking a new resident would not be considered. This time, though, I decided to apply.

I am not only a proud native New Yorker having grown up in the rural agricultural environment of the Mohawk Valley with its own rich history but also, I spent the majority of my adult life believing in good government and working as a public servant for the betterment of New York and those who reside in the Empire State. Your vacancy provides a potential opportunity for me to serve again and do the type of work for which I have a fondness - researching, communicating/educating and preserving information of significance, which increases our understanding of past, shapes the present and informs our future.

While I may not be a historian by trade, I have an innate curiosity and a lifetime spent attempting to satisfy my unstoppable need to know and understand the people and things in the world. To this end, I performed some preliminary research on Broome County and Windsor prior to our move and of late have been reading about the Onaquagua Valley and Oquaga.

My undergraduate and graduate educational background is as a sociologist, behaviorist and public administrator with an emphasis on qualitative and quantitative research. These things combined have afforded me many and diverse opportunities such as:

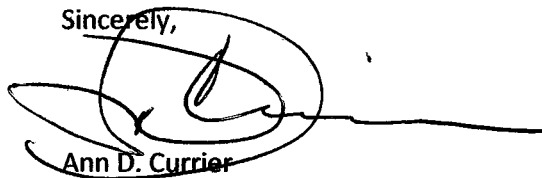
1. working for the Schenectady County Community Action Program where I had the privilege of implementing and managing a national demonstration project to reduce the incidence of accidental hypothermia leading to death in our senior citizen population. I also wrote major grant proposals for federal funding in addition to facilitating the start-up of one of the first food co-ops in the State.
2. holding senior level positions in New York State government including:
 - a. Director of Program Research and Policy Analysis for the NYS Crime Victims Board for 10 years where I:
 - i. performed research including archival research, prepared fiscal notes and memoranda in support of legislation leading to the development and enactment of over 20 pieces of legislation on the State and federal level including necessary funding streams to assist victims and witnesses of crime
 - ii. was appointed to sit on the Governor's Commission for Domestic Violence; and,
 - iii. was legislatively mandated to maintain a clearinghouse on crime and crime victims as well as advocate for the rights and obtain emergency assistance for crime victims with local law enforcement and community service providers

- iv. identified and analyzed business and workflow requirements leading to my designing a new crime victims claims processing system and implementing one of the first PC client based computer networks in the State
- b. Research and Contract Specialist for the NYS Department of Health's Pediatric and Maternal AIDs Program for 2 years where I:
 - i. was responsible for determining the business requirements, reviewing work flow and providing design consultation for the first pediatric AIDS medical chart application used on a laptop
 - ii. managed 15+ community based pediatric and maternal AIDS programs in NYC which included assisting the well-intentioned and inexperienced medical providers in setting up their newly funded community based programs and the reporting systems necessary
- c. Chief Information Security Officer, Chief Internal and Information Systems Auditor, Confidential Investigator and for the NYS Thruway Authority and Canal Corporation for 20+ years where I:
 - i. was specifically sought after and hired to develop and implement the first information security program (physical and logical access controls, administrative and operational policies, standards, procedures and guidelines) which affected all employees and aspects of the Thruway/Canal
 - ii. was responsible for developing and implementing agency-wide training on internal controls, risk assessment, management and remediation
 - iii. developed and implemented research studies and methods on administrative and operational practices used by executive and senior management for strategic, fiscal and legislative planning, workforce performance and regulatory compliance determinations
 - iv. implemented and managed the Thruway/Canal Records Management and Retention Program which included training and assisting departmental coordinators as well as interacting with NYS Archives staff
 - v. conducted confidential investigations, gathered physical evidence including surveillances and setting up video cameras, planned and conducted interviews and provided expert testimony in support of administrative disciplinary action, State Police computer crimes and Inspector General investigations

As you can see, while I may not be a historian by trade, I have demonstrated a keen ability to learn, think about and use key concepts and practices to transcend singular disciplines and implement them successfully across many divergent disciplines. I believe my ability to plan, research, communicate, educate, preserve information and use technology coupled with my persistence, attention to detail, love of learning and understanding of the importance history are assets that could be of benefit to the Town

Thank you for the opportunity to apply for the position of Town Historian. I look forward to discussing your vision, needs and objectives and how I can assist the Town in fulfilling them.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann D. Currier", written over a circular scribble.

Ann D. Currier

211 Mountain Road
Windsor, New York 13865
607.499.2199
ann.d@tutanota.com