

COPY 9.F.1
4-27-22

APPLICATION
for
New York State Department of Transportation
Permit for the Temporary Use of State-Owned Property

Inquiry # _____

I/We hereby make application to temporarily use and occupy a portion of publicly-owned lands (including access rights) under the jurisdiction of the New York State Department of Transportation.

I/We understand that this is an application, not a permit; and that this application is not a commitment by the Department of Transportation that a permit can or will be approved for the requested temporary use and occupancy.

I/We understand that this requested use is temporary in nature and that if a temporary use and occupancy permit is issued, the permit is revocable upon 30 days' notice.

I/We understand that permanent improvements are prohibited if they cannot be removed at the time the permit is revoked or cancelled; and the conduct, growth, success or continuity of any permittee business activity is not dependent on the use of State property, nor shall the permittee rely on the use of property for such purpose any business activity is consistent with the terms of a 30 day revocable permit.

I/We understand each year for the duration of the permit, the permittee will be required to pay an annual fee and furnish proof of liability insurance coverage, naming the People of the State of New York, the Department of Transportation, its agents and/or representatives as additional and co-insured parties to the policy to cover any claims for damage or injury that occur within the permit area or arise from activities in the permit area.

APPLICANT INFORMATION

Date April 27 2022

Name(s) Michael Kithcart - Highway Superintendent

If applicable: Business Name Town of Windsor Highway

Type of Business LLC Corporation Partnership d/b/a Municipality

Contact Person Michael Kithcart

Owner of abutting property Other (please specify) _____

Mailing Address 174 Chapel St Windsor, NY 13865 Town of Windsor
124 Main St Windsor NY 13865

Billing Address Po Box Windsor NY 13865

Telephone # 607-655-1615 Cell Phone # 607-206-6567

E-mail Address windsorhwy@echoes.net

PROPERTY LOCATION

Town/City/Village Windsor County Roscoe

State Highway Route No. Old Rt 17 County Rt 27 Between Highway Mile Markers _____ and _____

Street Address/Location Windsor Sub-Residency, 610 Old Rt 17 Windsor, NY 13865

Approximate size in square feet or acres 3.0 +/- acres

Dimensions of requested area 185' +/- (longest depth of the section running North/South between old Rt 17 & 1-86 WB) tapering to a point on both the western & eastern ends) x 1,200' +/-

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The following items must be submitted with your application:

- Site location map showing the closest cross street(s), mile markers, or other identifiable landmark(s)
- Sketch/drawing with north arrow, showing: area and dimensions of proposed temporary use and occupancy; approximate location of the highway boundary; proposed access to the site; known drainage and existing utilities; and if applicable, existing or proposed structures on the abutting property
- Available supporting materials such as: site plan, survey for abutting property, plans for proposed improvements, tax map, etc.
- W-9
- Copy of the deed to the owner's abutting property if applicable

DESCRIPTION OF REQUESTED USE/OCCUPANCY

FID # 15-6001205

Describe intended temporary use of the property.

use of garage facility for repairs & use of office trailer for bathroom use

Does this request require a permit or approval from another governmental entity?

NO YES

Name of approving entity _____

Permit/approval required _____

APPLICANT SIGNATURE: _____

Michael Rithem

DATE: _____

4/27/22

Return to: **Office of Right of Way**
New York State Department of Transportation
44 Hawley Street, Room 1007
Binghamton, NY 13901

OR

E-mail to: **Terry.Pritchard@dot.ny.gov**