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OF THE  
TOWN OF WINDSOR  
TOWN HALL**

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# **CERTIFICATION**

## **TOWN OF WINDSOR**

### **Office of the Town Clerk**

I, Barbara Rajner Miller, Town Clerk of the Town of Windsor, hereby certify that the chapters contained in this volume are based upon the original ordinances and local laws of the Town Board of the Town of Windsor and that said ordinances and local laws, as revised and codified, renumbered as to sections and rearranged into chapters, constitute the Code of the Town of Windsor, Broome County, State of New York, as adopted by Local Law No. 1-1982 of the Town Board on January 18, 1982.

Given under my hand and the Seal of the Town of Windsor, County of Broome, State of New York, this 1<sup>st</sup> day of January, 2013, at Windsor, New York.

Barbara Rajner Miller  
Town Clerk

## **PREFACE**

The Town of Windsor, like many municipalities, has passed through the struggles that characterize all American communities in their early history. While only a few simple laws were necessary in the 19th century, subsequent growth of the town, together with the complexity of modern life, has created the need for more and detailed ordinances for the proper function and government of the town. The recording of local laws, in the light of current trends, must keep pace.

The orderly collection of these records is an important step in this ever-continuing process. Legislation must be more than mere chronological enactments lost in history in the pages of old records. It must be available and logically arranged for convenient use. It must be kept up-to-date.

It was with thoughts such as these in mind that the Town Board ordered the following codification of ordinances.

A brief introduction to the organization and main features of the Code is in order, for efficient use will obviously enhance its value. The following points should be noted.

The codification of the resolutions, ordinances and local laws of the Town of Windsor reflects an appreciation of the needs of a progressive and expanding community. As in many other municipalities, officials are faced with fundamental changes involving nearly every facet of community life. Problems increase in number and complexity and range in importance from everyday details to crucial areas of civic planning. It is the profound conviction of General Code Publishers Corp. that this Code will contribute significantly to the efficient administration of local government. As Samuel Johnson observed, "The law is the last result of human wisdom acting upon human experience for the benefit of the public.

### **Contents of Code**

The various chapters of the Code contain all Currently effective legislation(local laws, ordinances and certain resolutions) of a general and permanent nature enacted by the Town Board of the Town of Windsor.

### **Grouping of Legislation and Arrangement of Chapters**

The legislation of the town is organized into chapters, the order being an alphabetical progression from one subject to another. Wherever there are two or more items of legislation dealing with the same subject, they are combined into a single chapter. In such chapters, use of Article designations has preserved the identity of the individual items of legislation.

## **Division of Code**

The Code is divided into parts. Part I, Administrative Legislation, contains all legislation of an administrative nature, namely, that dealing with the administration of government, that establishing or regulating municipal departments and that affecting officers and employees of the municipal government and its departments. Part II, General Legislation in this part generally imposes penalties for violation of the provisions contained therein, whereas that in Part I does not.

## **Table of Contents**

The Table of Contents details the arrangement of materials by chapter as a means of identifying specific areas of legislation. Wherever two or more items of legislation have been combined by the editor into a single chapter, titles of the several Articles are listed beneath the chapter title in order to facilitate location of the individual item of legislation.

## **Reserve Chapters**

Space has been provided in the Code for the convenient insertion, alphabetically, of later enactments. In the Table of Contents, such space appears as chapters entitled "(Reserved)." In the body of the Code, reserved space is provided by breaks in the page-numbering sequence between chapters.

## **Pagination**

A unique page-numbering system has been used, in which each chapter forms an autonomous unit. One hundred pages have been allotted to each chapter, and the first page of each is the number of that chapter followed by the numeral "01." Thus, Chapter 6 begins on page 601, Chapter 64 on page 6401, etc. By use of this system, it is possible to add or to change pages in any chapter without affecting the sequence of subsequent pages in other chapters and to insert new chapters without affecting the existing organization.

## **Numbering of Sections**

A chapter-related section-numbering system is employed, in which each section of every item of legislation is assigned a number which indicates both the number of the chapter in which the item of legislation is located and the location of the section within that chapter. Thus, the first section of Chapter 6 is § 6-1, while the sixth section of Chapter 64 is § 64-6.

## **Scheme**

The Scheme is the list of section titles which precedes the text of each chapter. These titles are carefully written so that, taken together, they may be considered as a summary of the content of the chapter. Taken separately, each describes the content of a particular section. For ease and precision of reference, the Scheme titles are repeated as section headings in the text.

## **History**

At the end of the Scheme in each chapter is located the legislative history for that chapter. This History indicates the specific legislative source from which the chapter was derived, including the local law number, if pertinent, and date of adoption. In the case of chapters containing Articles derived from more than one item of legislation, the source of each Article is indicated in the History. The histories for amendments to each chapter appear where pertinent in the text.

## **General References**

In each chapter containing material related to other chapters in the Code, a table of General References is included to direct the reader's attention to such related chapters. Editor's Notes are used in the text to provide supplementary information and cross-references to related provisions in other chapters.

## **Appendix**

Certain forms of local legislation are not of a nature suitable for inclusion in the main body of the Code but are of such significance that their application is community-wide or their provisions are germane to the conduct of municipal government. The Appendix of this code is reserved for such legislation and for any other material that the community may wish to include.

## **Index**

The Index is a guide to information. Since it is likely that this Code will be used by persons without formal legal training, the Index has been formulated to enable such persons to locate a particular section quickly. Each section of each chapter has been indexed. The index will be supplemented and revised from time to time as new legislation is added to the Code.

## **Supplementation**

Supplementation of the Code will follow the adoption of new legislation. New ordinances and amendments will be included and repeals will be indicated as soon as possible after passage. Supplemental pages should be inserted as soon as they are received and old pages removed, in accordance with the instruction page which accompanies each supplement.

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