

**TOWN OF WINDSOR
ZONING BOARD OF APPEALS**

MEETING MINUTES

DATE: February 15, 2012

TIME: 7:30 P.M.

LOCATION: Windsor Town Hall

BOARD MEMBERS PRESENT: Mahlon Guernsey, Chairman
Heather Gordon, Secretary
Douglas Fuller
David Kohlbach
Lisa Goetz

BUSINESS DISCUSSED:

The January 18, 2012 meeting minutes were reviewed and approved. The Zoning Board of Appeals received a copy of documents filed by the Broome County Clerk's office regarding the Feehan vs. Town of Windsor ZBA lawsuit. The board also received documentation of Mr. Feehan's "Verified Response to the Verified Answer," which was hand delivered to the Town Clerk on February 9, 2012. Each board member reviewed all of the documents and discussed. The return date for oral arguments in the case was on February 10, 2012. Secretary Gordon told the board members that she was instructed to post the ZBA's agenda on the Town website, as now required by the State. However, since we do not have an agenda the board needs to decide what we want to post on the website. The Town Planning Board is posting their meeting minutes, since they also do not have an agenda. The board members agreed that we should post any public hearing notices as well as the monthly meeting minutes. However, from this meeting forward the secretary is to hold off on submitting the meeting minutes to the Town Board and posting to the website, until after the following months meeting, so that the board members can review and approve the minutes first. The board members turned in their old code books to the Town Clerk's office and signed for and received their new code books. Code Enforcement Officer David Brown attended the meeting briefly to discuss any issues.

NEXT MEETING: March 21, 2012

Respectfully Submitted,
Heather Gordon, Secretary