

**TOWN OF WINDSOR  
ZONING BOARD OF APPEALS**

**MEETING MINUTES**

**DATE:** December 18, 2013

**TIME:** 7:30 P.M.

**LOCATION:** Windsor Town Hall

**BOARD MEMBERS PRESENT:** Mahlon Guernsey, Chairman  
Heather Gordon, Secretary  
Douglas Fuller  
David Kohlbach  
Lisa Goetz

**BUSINESS DISCUSSED:**

The November 20, 2013 meeting minutes were reviewed and approved by board members. Code Enforcement Officer David Brown attended the meeting to further discuss the matter of the deceased Town resident who stipulated in his will that he wishes to be buried on his property in the Town of Windsor. Mr. Brown received a letter from the Attorney handling the estate and has sent a letter of response outlining the requirements that need to be met before the application can be considered complete, and a special burial permit issued. It has come to Mr. Brown's attention that New York State and the Broome County Health Department no longer submit approvals for burials on private property, as is stated in the Windsor Town code book, chapter 41. However, before issuing a special burial permit a letter from Chairman Guernsey is needed which states that the burial is an allowed use in an agricultural district. With input from the other Board members, Secretary Gordon drafted a letter to be signed by Chairman Guernsey and then submitted to Mr. Brown. Mr. Brown also informed the board of a couple of other developments in the Town that are permissible uses, and therefore should not need Zoning Board involvement.

**NEXT MEETING:** January 15, 2014 at 7:30 P.M.

Respectfully Submitted,  
Heather Gordon, Secretary