

**TOWN OF WINDSOR
ZONING BOARD OF APPEALS**

MEETING MINUTES

DATE: November 20, 2013

TIME: 7:30 P.M.

LOCATION: Windsor Town Hall

BOARD MEMBERS PRESENT: Mahlon Guernsey, Chairman
Heather Gordon, Secretary
Douglas Fuller
David Kohlbach
Lisa Goetz

BUSINESS DISCUSSED:

The October 16, 2013 meeting minutes were reviewed and approved by board members. Board members discussed at length an issue brought to their attention regarding a recently deceased Town resident who declared in his will that he wishes to be buried on his property, in an agricultural district in the Town of Windsor. Board members reviewed Section 41-3 of the Town code book which stipulates the requirements for burials, and Section 93-17 in the Town code book which lists cemeteries as a permitted use in an agricultural district. The board concluded that the family of the deceased must file an application for a special burial permit. The application must include letters of approval from several different entities, one of which is the Chairman of the Town of Windsor Zoning Board of Appeals. The letters needed for the application are explained in Section 41-3 of the Town code book. Chairman Guernsey plans to further discuss this matter with Code Enforcement Officer David Brown and Town Clerk Barbara Miller, to gain more information on how to proceed.

NEXT MEETING: December 18, 2013 at 7:30 P.M.

Respectfully Submitted,
Heather Gordon, Secretary