

**Regular Meeting
of the Windsor Town Board
February 1, 2012**

Present were: Supervisor Randy J. Williams, Councilman LeWayne H. Colwell, Councilman Timothy J. Bates, Councilman Jeff Olin, Attorney Cheryl Sacco, Code Enforcement Officer Dave Brown, Assessor Becky Ottens, County Legislator Steve Herz, Town Clerk Barbara Rajner Miller and the following guests: Eileen Ruggieri, Sue Rambo, Ron Rambo, Sr., Fred Stapleton, David Bagg, Tom Skinner, and one other.

Absent was: Councilman George B. West

Supervisor Williams called the meeting to order at 7:30pm, and recognized the presence of County Legislator Steve Herz.

PUBLIC COMMENT:

- Ed Palilonis wondered how the valuation of Laser/the compressor station is coming along. Supervisor Williams and Assessor Ottens responded that it will be assessed when it is complete. It will go on the roll this year.
- Dave Bagg, Shedd Rd, wondered if the County still works out of the facility on old Rte 17. Yes, it does.
- Fred Stapleton wondered what resulted from the security check that was done at the Town Hall last summer. Supervisor Williams pointed out that the lighting in the courtroom was taken care of, added lights on the outside of the building, and new lights were installed in front of the building. Stapleton wondered about a security system for the building. Williams responded that we are doing what we could afford, and with money being tight right now, perhaps that is something that Stapleton could apply for through a grant.

HIGHWAY:

- Going to put the old conveyor off the crusher and perhaps a stairway (disassembled from a federal surplus truck) out for bid.
- Supervisor Williams wondered how Hwy Superintendent Kohlbach is doing with the meeting with the DEC, regarding the gravel pit? Kohlbach and Sacco stated that the DEC person didn't show at the scheduled meeting.
- With the bridge money that was left over, Kohlbach wants to order a pipe for Cascade Valley. Has to be looked at.
- Garage inside is almost all painted. Outside will be done in the Spring. Carl Colwell is getting quote on roofing supplies.
- Looking at lights with stainless steel backing for the garage.

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Jeff Olin

To purchase the DOT green reflective sweatshirts for all fulltime employees and Code Enforcement Officer.

Vote of the Board:

Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman Bates - AYE
Councilman West - ABSENT
Councilman Olin - AYE

Motion Approved.

Motion By: Councilman Jeff Olin Sec. By: Councilman Timothy J. Bates

To prepare FEMA-project bid documents (regarding Occanum Creek at Rockwell Rd, Trobridge Creek, and creek by sewage treatment plant).

Vote of the Board:

Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman Bates - AYE
Councilman West - ABSENT
Councilman Olin - AYE

Motion Approved.

OLD BUSINESS:

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Timothy J. Bates

To approve the minutes of the 1/4/2012 Regular Meeting as submitted.

Vote of the Board:

Supervisor Williams - AYE

Councilman Colwell - AYE
Councilman Bates - AYE
Councilman West - ABSENT
Councilman Olin - AYE

Motion Approved.

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Jeff Olin

To approve the minutes of the 1/10/2012 Work Session Meeting as submitted.

Vote of the Board:

Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman Bates - AYE
Councilman West - ABSENT
Councilman Olin - AYE

Motion Approved.

Motion By: Councilman Jeff Olin Sec. By: Councilman Timothy J. Bates

To approve the minutes of the 1/16/2012 Work Session Meeting as submitted.

Vote of the Board:

Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman Bates - AYE
Councilman West - ABSENT
Councilman Olin - AYE

Motion Approved.

NEW BUSINESS:

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Reserve Records Management Grant Revenues
RESOLUTION #3-2012**

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Jeff Olin

WHEREAS, in 2011 the Town received \$1,917.00 for a records management grant to be expended in 2012; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the records management revenue be moved to the Miscellaneous Reserve Account, effective December 30, 2011, through the following accounting entry:

A909 – Fund Balance..... \$1,917.00
A889 – Miscellaneous Reserve \$1,917.00

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT- Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to loan \$21,828.99 to the Highway fund from the General
fund**

RESOLUTION #4-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Timothy J. Bates

WHEREAS, General Fund (A) loans \$21,828.99 to the Highway Fund (DB) to cover Payroll 02-2012 until the fourth quarter sales taxes are received; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following accounting entries be made effective January 17, 2012:

A391 – Due from Other Funds..... \$21,828.99
 A201 – Cash..... \$21,828.99
 DB201 – Cash..... \$21,828.99
 DB630 – Due to Other Funds..... \$21,828.99

Vote of the Board:

AYE - Supervisor Randy J. Williams
 AYE - Councilman LeWayne H. Colwell
 AYE - Councilman Timothy J. Bates
 AYE - Councilman Jeff Olin
 ABSENT- Councilman George B. West

Motion Approved.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
 Resolution to loan \$86,648.11 To Highway Fund From the General
 Fund**

RESOLUTION #5-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West

Offered By: Councilman Jeff Olin
Second By: Councilman LeWayne H. Colwell

WHEREAS, General Fund (A) loans \$86,648.11 to the Highway Fund (DB) to cover Abstract 14 and Abstract 1 until the fourth quarter sales taxes are received; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following accounting entries be made effective January 9, 2012:

A391 – Due from Other Funds..... \$86,648.11
 A201 – Cash..... \$86,648.11
 DB201 – Cash..... \$86,648.11
 DB630 – Due to Other Funds..... \$86,648.11

Vote of the Board:

AYE - Supervisor Randy J. Williams
 AYE - Councilman LeWayne H. Colwell
 AYE - Councilman Timothy J. Bates
 AYE - Councilman Jeff Olin
 ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
 Resolution to Reserve Excess Dog Control Revenue**

RESOLUTION #6-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West

Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Jeff Olin

WHEREAS, in 2011 the Dog Control revenues exceeded the Dog Control expenditures; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the Dog Control Reserve fund be created and that excess revenue be moved to the Dog Control Reserve Account, effective December 30, 2011, through the following accounting entry:

A909 – Fund Balance..... \$2,000.00
 A872 – Dog Control Reserve \$2,000.00

Vote of the Board:

AYE - Supervisor Randy J. Williams
 AYE - Councilman LeWayne H. Colwell
 AYE - Councilman Timothy J. Bates
 AYE - Councilman Jeff Olin
 ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
 Resolution to Reserve Historical Postcard Book Sales Revenue**

RESOLUTION #7-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman Timothy J. Bates
Second By: Councilman Jeff Olin

WHEREAS, in 2011 the Historical Society made \$4,499.50 in postcard book sales revenue; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the postcard book sales revenue be moved to the Historical Reserve Account, effective December 30, 2011, through the following accounting entry:

A909 – Fund Balance..... \$4,499.50
A890 – Historical Reserve \$4,499.50

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK Resolution to Move Garage Reserves for 2012 Budget RESOLUTION #8-2012

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Jeff Olin

WHEREAS, when completing the 2012 budget it was decided that Garage reserve amounts be used to offset the 2012 expenditures; and

WHEREAS, the 2012 budget accounts for Garage were decreased by 2011 existing reserves; therefore **IT IS HEREBY RESOLVED** by the Town Board of the Town of Windsor that the 2011 year end balance of the garage reserves be moved back to their respective expense accounts, through the following accounting entries:

A889 – Miscellaneous Reserve..... \$24,314.98
A5132.2 – Garage Equipment \$10,975.85
A5132.4 – Garage Contractual \$13,339.13

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK Resolution to Move Highway Reserves for 2012 Budget RESOLUTION #9-2012

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Timothy J. Bates

WHEREAS, when completing the 2012 budget it was decided that Highway reserve amounts be used to offset the 2012 expenditures; and

WHEREAS, the 2012 budget accounts for Highway were decreased by 2011 existing reserves; therefore **IT IS HEREBY RESOLVED** by the Town Board of the Town of Windsor that the 2011 reserve balance of the Highway reserves be moved back to their respective expense accounts, through the following accounting entries:

DB889 – Miscellaneous Reserve..... \$11,122.23
DB5142.4 – Snow Removal Contractual \$11,122.23
DB878 – Capital Reserve..... \$1,797.90
DB5130.2 – Machinery Equipment \$1,797.90

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Amend the 2011 Budget for the NYS Youth Grant
RESOLUTION #10-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

ABSENT: Councilman George B. West

Offered By: Councilman Jeff Olin

Second By: Councilman Timothy J. Bates

WHEREAS, the Town has received \$1,212.00 in a NYS Youth Grant; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following *budgetary* adjustment be made, effective December 30, 2011:

B510 – Estimated Revenues	\$1,212.00
<i>Subaccount:</i> B3820 – State Aid / Division for Youth	
B960 – Estimated Appropriation	\$1,212.00
<i>Subaccount:</i> B7310.42 – Division of Youth	

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
RESOLUTION TO CREATE “BUILDING REPAIR RESERVE FUND”
RESOLUTION #11-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

Absent: Councilman George B. West

Offered By: Councilman Jeff Olin

Second By: Councilman Timothy J. Bates

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that: pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Building Repair Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate money to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the reserve fund is for the repair, physical public betterment or improvement or any preliminary studies and surveys relative thereto to any town structures or buildings.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Windsor. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c of.

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
RESOLUTION TO CREATE "PROPERTY ACQUISITION RESERVE"
RESOLUTION #12-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman Timothy J. Bates
Second By: Councilman LeWayne H. Colwell

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that: pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Property Acquisition Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate money to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the acquisition or purchase of property, land or rights in land.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Windsor. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c of.

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Amend the 2011 Budget to Reflect Actual CHIPS
Revenue
RESOLUTION #13-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates

ABSENT: Councilman George B. West
Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Jeff Olin

WHEREAS, the Town has received a total of \$113,933.50 in CHIPS reimbursements for the year 2011 when \$150,000 was budgeted; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following budgetary adjustment be made, effective December 30, 2011:

DB960 – Estimated Appropriations..... \$36,066.50
Subaccount: 5112.4 – Improvements – CHIPS
DB510 – Estimated Revenues..... \$36,066.50
Subaccount: DB3501 – Consolidated Hwy – Gap

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
RESOLUTION TO ACCEPT 2011 YEAR END BUDGET ADJUSTMENTS
RESOLUTION #14-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates
ABSENT: Councilman George B. West

Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Jeff Olin
WHEREAS, the 2011 fiscal year has ended; therefore

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following budgetary amendments be made for the fiscal year 2011:

FUND	Adjustments			
	To Acct. No.	Over-expended Amount	From Acct. No.	Under-expended Amount
GENERAL- TOWNWIDE	A1220.4	\$ 1,043.77	A1990.4	\$ 11,638.39
	A1355.4	\$ 48.52		
	A1410.4	\$ 851.11		
	A1420.41	\$ 9,316.42		
	A1620.4	\$ 293.22		
	A1620.44	\$ 85.35		
TOTAL - A FUND		\$ 11,638.39		\$ 11,638.39

TOTAL - B FUND	B7140.4	\$ 7.72	B1990.4	\$ 601.58
	B7310.42	\$ 465.00		
	B8010.41	\$ 128.86		
		\$ 601.58		\$ 601.58

HIGHWAY - PARTTOWN	DB5110.4	\$ 17,466.34	DB9010.8	\$ 5,038.77
	DB5142.1	\$ 10,631.90	DB5130.4	\$ 13,601.54
	DB9060.8	\$ 3,261.69	DB5142.4	\$ 11,917.59
	DB9720.7	\$ 1,777.08	DB5142.11	\$ 2,579.11
TOTAL - DB FUND		\$ 33,137.01		\$ 33,137.01

SEWER DISTRICT #3	SS3-1930.4	\$ 949.94	SS3-9720.6	\$ 44,270.21
	SS3-8130.2	\$ 2,336.67		
	SS3-9010.8	\$ 2,513.60		
	SS3-9950.9	\$ 38,470.00		
TOTAL - SS3 FUND		\$ 44,270.21		\$ 44,270.21

Vote of the Board:

AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
AYE - Councilman Jeff Olin
ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Fund the Property Acquisition Reserve
RESOLUTION #15-2012**

PRESENT: Supervisor Randy J. Williams
Councilman LeWayne H. Colwell
Councilman Jeff Olin
Councilman Timothy J. Bates
ABSENT: Councilman George B. West

Offered By: Councilman LeWayne H. Colwell
Second By: Councilman Timothy J. Bates

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that fund balance be used to fund the Property Acquisition Reserve fund, through the following accounting entry:

A909 – Fund Balance..... \$10,000.00
A878 – Capital Reserve \$10,000.00

Vote of the Board:

- AYE - Supervisor Randy J. Williams
- AYE - Councilman LeWayne H. Colwell
- AYE - Councilman Timothy J. Bates
- AYE - Councilman Jeff Olin
- ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Resolution to Fund the Building Repair Reserve
RESOLUTION #16-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Jeff Olin
 Councilman Timothy J. Bates

ABSENT: Councilman George B. West

Offered By: Councilman LeWayne H. Colwell

Second By: Councilman Jeff Olin

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that fund balance be used to fund the Building Repair Reserve fund , through the following *accounting* entry:

A909 – Fund Balance.....	\$15,000.00
A878 – Capital Reserve	\$15,000.00

Vote of the Board:

- AYE - Supervisor Randy J. Williams
- AYE - Councilman LeWayne H. Colwell
- AYE - Councilman Timothy J. Bates
- AYE - Councilman Jeff Olin
- ABSENT - Councilman George B. West

Motion Approved.

Resolution Adopted: February 1, 2012

Resolution #17-2012 (Availability of Agenda Items Prior To Meetings) was:

Offered By Councilman Jeff Olin and Seconded By Councilman LeWayne H. Colwell. All in favor (except Councilman West, who was absent).

Resolution was adopted.

Supervisor Williams requests a report from each committee monthly:

- **Highway-** none.
- **Zoning/Planning-** none.
- **Code Enforcement-** four building permits.
- **Town Hall-** lights done, computer now in Planning Board Room for Planning and ZBA to use. New Code Books are done.
- **Youth/Recreation-** baseball/softball signups in progress.
- **Cemetery-** none.
- **Dog Control-** none.
- **Sewer-** repairs to grinder pump.
- **Historical-** Murdock Truck Stop in Windsor Standard this week. Postponing tomorrow night’s meeting to next week.
- **Natural Gas-Drilling, Pipeline, etc.-** none.

At 8:28pm:

Motion By: Councilman Jeff Olin Sec. By: Councilman LeWayne H. Colwell

To enter into Executive Session with Assessor Ottens, regarding legal matter.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Returned from Executive Session: 9:30pm.

Motion By: Councilman Jeff Olin Sec. By: Councilman Timothy J. Bates

To have Patrick Raymond enter into a settlement agreement with Sabrina Chiang.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Timothy J. Bates

To purchase the railroad property for \$25,000, subject to permissive referendum.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Jeff Olin

To have Cheryl Sacco handle the legal work regarding the railroad property.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Motion By: Councilman Jeff Olin Sec. By: Councilman Timothy J. Bates

- To pay:
- * General Fund Vouchers #633 through #640, totaling \$6,274.43; and
 - * General Fund Vouchers #11 through #68, totaling \$284,013.84; and
 - * Highway Fund Vouchers #505 through #509, totaling \$3,164.55; and
 - * Highway Fund Vouchers #5 through #26, totaling \$30,420.15; and
 - * Sewer Operating Fund Voucher #81, totaling \$185.00; and
 - * Sewer Operating Fund Vouchers #3 through #10, totaling \$7,003.34; and
 - * Trust and Agency Vouchers #1 through #8, totaling \$345,183.56.
 - * Trust and Agency Vouchers #84 and #85, totaling \$109.14.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Motion By: Councilman LeWayne H. Colwell Sec. By: Councilman Timothy J. Bates

To adjourn the meeting at 9:42pm.

Vote of the Board:

- Supervisor Williams - AYE
- Councilman Colwell - AYE
- Councilman West - ABSENT
- Councilman Bates – AYE
- Councilman Olin - AYE

Motion Approved

Respectfully Submitted,
Barbara Rajner Miller, Windsor Town Clerk