

**Regular Meeting of the Town Board  
September 14, 2016 7:00pm  
Town of Windsor, Town Hall  
124 Main Street, Windsor, NY 13865**

Supervisor Price pointed out the exits in the room.

**MEETING CALLED TO ORDER** by Supervisor Carolyn Price, at 7:00pm.

**PLEDGE OF ALLEGIANCE** was recited.

**ROLL CALL** by Clerk:

Supervisor Carolyn Price: Present  
Deputy Supervisor William J. McIntyre: Present  
Councilman Gary M. Hupman: Present  
Councilman Timothy J. Bates: Present  
Councilwoman Lesa Hawk-Shuler: Present  
Highway Superintendent Rocky Kohlbach: Present  
Attorney Cheryl Sacco: Present  
Deputy Town Clerk Lucille B. Swartz: Present

Also present were: Scott B. Clarke, Kaelynn Bush, Lu Dutcher, Jerry Henehan, Ron Rambo, Sr, Sue Rambo, Scott Baker, Lynn Klumpp, Darla Klinko (from The Windsor Standard), Betty Villecco, Pat Wilson, and Code Enforcement Officer Dave Brown.

**RECOGNITION:** The Town Board recognized The Windsor Garden Group for beautifying the Village of Windsor.

**PUBLIC COMMENT:**

(Supervisor Price outlined the guidelines of public comment.)

- Luvenna Dutcher, Trim St: Wondering if the Local Law exceeding the Tax Cap has been passed. Supervisor Price responded that, as a matter of procedure, time wise. It is not the intention to exceed the tax cap, but if some surprise develops within the budget, we can go ahead. Attorney Sacco also explained about the public hearing that was held regarding this.

**APPROVAL OF MINUTES:**

**Motion By: Councilman Bates                      Sec. By: Councilwoman Hawk-Shuler**

To approve the minutes of the August 10, 2016 Public Hearing & Regular Meeting, as submitted.

Vote of the Board:

Supervisor Price – AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**FINANCIAL REPORT:**

- August, 2016 Financial Report distributed.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To approve bills for payment:

- General Fund Vouchers #373 through #417 ling \$20,452.42;
- Sewer Operating Vouchers #41 through #44, totaling \$194.40;
- Highway Fund Vouchers #266 through #304, totaling \$81,193.35;
- Trust and Agency Vouchers #45 through #52, totaling \$61,257.96.

Vote of the Board:

Supervisor Price – AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Supervisor Price reviewed the Proposed 2017 Budget: A Fund and B Fund.

**COMMITTEE REPORTS:**

**ASSESSOR:** Report submitted.

**DOG CONTROL:** None.

**ECONOMIC DEVELOPMENT:** None.

**ENERGY:** None.

**HIGHWAY:** Will be grinding on Blatchley Rd, Bell Rd, and John White Rd on Monday. Nothing to send to the Broome County Auction.

**HISTORY:** Eileen Ruggieri is planning the next meeting regarding the 100<sup>th</sup> Anniversary of the Milk Strike.

**TOWN CLERK/TAX COLLECTOR/REGISTRAR:** Reports for July, 2016 and August, 2016 submitted.

**TOWN HALL:** Deputy Supervisor McIntyre mentioned that the roof leaks, hence a new roof is being looked into. Also, new LED lighting will be put into each office for better lighting and cutting the electric bill.

**WASTEWATER TREATMENT PLANT:** Newsletter dated August 22, 2016 distributed.

**YOUTH & RECREATION:** Councilman Bates mentioned that numbers seem to be down, even though there are more sports programs offered.

**At 7:34 pm:**

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilman Hupman**

To Enter into an Executive Session for matters leading to the appointment of a particular person  
Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**At 7:42pm:**

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilman Bates**

To return from Executive Session.  
Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**ZONING, PLANNING & CODE ENFORCEMENT:**

- Code Enforcement Monthly Report submitted.

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilman Hupman**

To appoint Steve Herz to the Zoning Board of Appeals, to fill the unexpired term of Heather Gordon.  
Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**Motion By: Councilwoman Hawk-Shuler**

**Sec. By: Councilman Bates**

To authorize the Supervisor to sign the Memorandum of Understanding regarding Broome County Health Department's Lead Poisoning Prevention Programs.  
Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Attorney Sacco gave a background on this topic.

**UPCOMING MEETINGS:**

- Special Meeting: 9-28-16 at 7:00pm at the Windsor Town Hall.
- Regular Meeting: 10-12-2016 at 7:00pm, at the West Windsor Fire Hall.

**PUBLIC COMMENTS:**

- Scott Baker, Colpitts Drive: asked for an explanation of the 34% increase in worker’s comp.

**At 7:48pm:**

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilman Hupman**

To enter into Executive Session to discuss Collective Negotiations pursuant to Article Fourteen of the Civil Service Law.

Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**At 8:25pm:**

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilman Bates**

To return from Executive Session.

Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**ADJOURNMENT:**

**Motion By: Councilwoman Hawk-Shuler**

**Sec. By: Councilman Hupman**

To adjourn the meeting at 8:26pm.

Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Respectfully Submitted,  
Lucille B. Swartz, Windsor Deputy Town Clerk