

**Public Hearing & Regular Meeting of the Town Board  
Town of Windsor, New York  
Monday, August 17, 2015 7:00pm  
Town of Windsor, Town Hall  
124 Main Street, Windsor, NY 13865**

Supervisor Price pointed out the exits in the room.

**MEETING CALLED TO ORDER** by Supervisor Carolyn Price, at 7:00pm.

**PLEDGE OF ALLEGIANCE** was recited.

**ROLL CALL** by Clerk:

Supervisor Carolyn Price: Present  
Deputy Supervisor William J. McIntyre: Present  
Councilman Timothy J. Bates: Present  
Councilwoman Lesa Hawk-Shuler: Present  
Councilman Gary M. Hupman: Present  
Highway Superintendent Rocky Kohlbach: Absent  
Attorney Cheryl Sacco: Present  
Engineer Ron Lake: Present  
Town Clerk Barbara Rajner Miller: Present

Also present were: Fred Stapleton, Jerry Henehan, Scott B. Clarke, Darla Klinko, Ron Rambo, Sr., Sue Rambo, Chris Klumpp, Scott Beattie, Lynn Klumpp, Kristy McWherter, Karryann Kohlbeck, Kelsie McCafferty, Matthew Steele, Amy Pessarchick, Robert Pessarchick, Maryanne Burke, Alexis Stabler and Jillian Munson.

Supervisor Price informed the public that the Agenda for tonight's meeting was put on the website this afternoon as the Town Clerk's Office is having computer issues. She explained that we've been having technical difficulties with the computers, and asked for the public's understanding as we work through the issues that we've been dealing with.

**PUBLIC HEARING – A RESOLUTION ON SEORA REVIEW OF LOCAL LAW NO. 1-2015, AND APPROVING THE LOCAL LAW ( Resolution #15-2015)**

Attorney Sacco gave the background on the tax cap.

Advertised for 7:00pm.

Attorney Sacco gave a brief overview of this Public Hearing.

Hearing Opened: 7:05pm

No public comment.

Hearing Closed: 7:05pm

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Bates**

To table this Resolution.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**PUBLIC HEARING – A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WINDSOR APPROVING THE ISSUANCE OF A LICENSE PURSUANT TO CHAPTER 64 OF THE TOWN CODE FOR MARYANNE BURKE AND CREEKSIDE REALTY ASSOCIATES FOR THE PLEASANT VALLEY MOBILE HOME PARK, AT 256 OLD ROUTE 17, WINDSOR NY 13865 (TAX MAP NO. 181-02-1-19). ( Resolution #14-2015)**

Advertised for 7:00pm.

Hearing Opened: 7:05pm

Maryanne Burke gave a general summary of what she is doing.

Attorney Sacco made sure that Ms. Burke is aware that this property is within a flood plain.

Hearing Closed: 7:09pm

**Town of Windsor, County of Broome, State of New York**

A Resolution of the Town Board of the Town of Windsor approving the issuance of a license pursuant to Chapter 64 of the Town Code for Maryanne Burke and Creekside Realty Associates for the Pleasant Valley Mobile Home Park, at 256 Old Route 17, Windsor NY 13865 (Tax Map no. 181.02-1-19).

**Resolution #14-2015**

**PRESENT**

Supervisor Carolyn W. Price  
Deputy Supervisor William J. McIntyre  
Councilman Timothy J. Bates  
Councilwoman Lesa Hawk-Shuler  
Councilman Gary M. Hupman

At a regular meeting of the Town of Windsor Town Board, held at the Town Hall on the **17th day of August, 2015**, the following resolution was

**OFFERED BY: Councilman Bates**

**SECONDED BY: Councilman Hupman**

The Town Board (hereinafter "Town Board") of the Town of Windsor (hereinafter "Town"), duly convened in regular session, does hereby resolve as follows:

Section 1. Pursuant to, and in accordance with Chapter 64 of the Town Code, the Town Board

- Finds and determines the applicant (Maryanne Burke and Creekside Realty Associates) provided a sufficient written application to seek a license for the Pleasant Valley Mobile Home Park, at 256 Old Route 17, Windsor NY 13865 (Tax Map no. 181.02-1-19).and the required fee; that the Broome County Health Department has provided requisite approvals; that the Town Code Enforcement officer and Town Planning Board have provided approvals.

B. Finds and determines that the application is not seeking any material change in the permit conditions or the scope of the permitted activities as compared to the prior year; but rather the only change is the entity seeking the permit; and the permit is not transferable or assignable.

C. Finds and determines that the Town Board duly conducted a public hearing on the proposed application at the Windsor Town Hall, 124 Main Street, Windsor, NY, which was opened in and closed on August 17, 2015, and those wishing to speak were given an opportunity; notice of the public hearing was duly published in the official newspaper of the Town; and a copy of the notice of public hearing was duly posted on the Town Clerk's signboard.

D. Finds and determines that the action is a Type II action under 6 NYCRR Section 617.5(c)26, in that it is an action for a license, lease and permit renewals or transfers of ownership thereof, where there will be no material change in permit conditions or the scope of permitted activities; and thus no further environmental review of the State Environmental Quality Review Act is necessary or warranted.

Section 2. The Town Board hereby approves the Application, subject to the provisions and conditions set forth hereinafter, and as set forth in law and regulations; including but not limited to chapter 64 of the Town Code.. The Town Board hereby authorizes the issuance to Applicant of the requested license, subject to the following provisions and conditions with which Applicant must comply:

Applicant must renew the license annually as required by law; and must not expend or exceed the scope of the license.

Applicant shall obtain, at its own expense, all other permits and licenses required by applicable law, rule, regulations or Law, and must maintain the same, in full force and effect, for as long as required by the Town or other governmental entity or agency having jurisdiction over the Applicant.

Section 3. The Town Clerk is hereby directed to send certified copies of this resolution to the Applicant.

Section 4. This Resolution shall take effect immediately.

**Vote of the Board:**

Supervisor Carolyn W. Price - AYE  
Deputy Supervisor William J. McIntyre - AYE  
Councilman Timothy J. Bates - AYE  
Councilwoman Lesa Hawk-Shuler - AYE  
Councilman Gary M. Hupman - AYE

Motion Approved.

Resolution Adopted: August 17, 2015

**RECOGNITION:**

Supervisor Price and the Town Board recognized the members of the Public Achievement Group from Palmer Elementary, for their outstanding community service, making Main St., Windsor, more beautiful by weeding and planting flowers. These students were: Lucy Beattie, Anna DeJohn, Hayden Greene, Eric Miller, Jillian Munson, Kate Pessarchick, Jacob Ripple, Jacob Rollo, and Eli Wright. Suny Broome participants were: Lisa Strahley, Kelsie McCafferty, Kristy McWherter, Joe Seidel, Karryann Kohlbeck, Grace Lovaglia and Christina Soboleski.

**PUBLIC COMMENT:**

(Supervisor Price outlined the guidelines of public comment.)

- Jerry Henahan, Dunbar Rd: the damage to the surface of Dunbar Rd remains unrepaired. Supervisor Price responded that Williams has stayed in touch with the Town on this. Weather permitting, they will be re-evaluating the situation within the next week.
- Matt Steele, Liberty Hwy: presented a petition to the Board regarding a request for reducing the

speed limit for Liberty Hwy. Attorney Sacco gave an overview of the process regarding the petition. Discussion followed.

**APPROVAL OF MINUTES:**

**Motion By: Councilman Bates      Sec. By: Councilman Hupman**

To approve the minutes of the July 8, 2015 Regular Meeting, as submitted.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**FINANCIAL REPORT:**

\* July, 2015 Financial Report was distributed.

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilwoman Hawk-Shuler**

To approve bills for payment:

- General Fund Vouchers #332 through #382, totaling \$19,208.37;
- Sewer O&M Vouchers #44 through #51, totaling \$3,662.15;
- Highway Fund Vouchers #221 through #266, totaling \$56,657.52;
- Trust and Agency Vouchers #41 through #47, totaling \$32,267.05;
- Ostrander Road Project Vouchers #4 through #6, totaling \$818.82.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Supervisor Price informed the Board that the original bond for the Ostrander Road Project was paid off. The new bond was taken out, with an interest rate of 1.39%. It was awarded to the Greene County Commercial Bank.

Supervisor Price distributed handouts regarding the 2016 West Windsor Sewer Budget.

Attorney Sacco gave the background regarding this next motion.

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Hupman**

To rescind the 7-8-15 motion to have Binghamton Plate Glass Co. Inc. do the contractual work in the Justice Office.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Bates**

To approve quote for contractual work in the Justice Office to be done by Northeastern Plate Glass Corp. for \$4,750.00.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**COMMITTEE REPORTS:**

**ASSESSOR:** Report submitted.

**DOG CONTROL:** None.

**HIGHWAY:** \* Regarding North Rd, traffic counts are complete, and are waiting for the Engineer's report.

\* Ostrander Rd Project is complete.

\* We have an estimate of \$17,801.00, for an in-frame overhaul for a 1997 Mac, and an estimate of \$21,169.00 for a re-manufacture

**Motion By: Councilman Hupman**

**Sec. By: Councilwoman Hawk-Shuler**

To do the in-frame, for the 1997 Mac, at a cost not to exceed \$17,801.00, with Cook Brothers.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**HISTORY:** Met at Grange Hall for the last meeting, with a good turnout. Postcards show by Carleton Gordon.

**NATURAL GAS:** Supervisor Price distributed:

1. Letter to the Honorable Kathleen H. Burgess, Secretary for the NYS Public Service Commission from Sam M. Laniado, Attorney for Williams Field Services, Filed 7/24/15, regarding Case 10-T-0350 and Case 13-T-0538.
2. PSC Staff Letter 8/5/15 regarding Status Report for Case 15-G-0098.
3. Letter to the Honorable Kathleen H. Burgess, Secretary of the NYS Public Service Commission from Konstantin Podolny, Attorney for Williams Field Services Filed 8/14/15 regarding Case 10-7-0350 and Case 13-T-0538.

**TOWN CLERK/TAX COLLECTOR/REGISTRAR:** Report submitted.

**TOWN HALL:** None.

**WASTEWATER TREATMENT PLANT:** None.

**YOUTH & RECREATION:** Report submitted.

**ZONING, PLANNING & CODE ENFORCEMENT:**

- Code Enforcement report submitted.

**UNFINISHED BUSINESS:**

- Supervisor Price gave a report on updating of the 2006 Comprehensive Plan.

**Motion By: Deputy Supervisor McIntyre**

**Sec. By: Councilwoman Hawk-Shuler**

To rescind the July 8, 2015 motion to change public hearing date for the Comprehensive Plan. No date for re-scheduling that meeting at this time.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**NEW BUSINESS:**

Appointment to Windsor Youth Board: The advertised timeframe lapsed, with no response. However, one application was received after the due date. Attorney Sacco explained choices that the Board has.

Discussion followed. Before the Board makes any decisions, Councilman Bates will touch base with Bob Crowley.

Board of Assessment Review: One term is about to expire. Discussion on how to handle filling the position.

**Motion By: Councilman Hupman**

**Sec. By: Councilman Bates**

To advertise for the position on the Assessment Board of Review.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

This motion was not on the Agenda, so Supervisor Price asked for any Public input. There was none.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To accept the application from Brooke A. Kennerup for membership, in the West Windsor Fire Company.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

The Broome County Auction is 9-26-15. If the Hwy Superintendent decides that there are items to be submitted for the auction, we could have a Special Meeting to declare the items as surplus, and list what is to be sent to the auction.

**UPCOMING MEETINGS:**

- Regular Meeting: Wednesday, September 9, 2015, at 7:00pm, at the Windsor Town Hall.
- Special Meeting: Wednesday, September 23, 2015, at 7:00pm, at the Windsor Town Hall to discuss 2016 Budget.

**PUBLIC COMMENTS:**

Gary Boyce, Hilltop Ln: There is a big injustice, as far as Weeks School, in the number of units that they pay. They are paying hardly anything at all. He feels that the West Windsor Sewer District is paying for the school, and that is not fair. He also feels that there is a great concern with property values and foreclosures in the sewer district.

**ADJOURNMENT:**

**At 8:16pm:**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To adjourn the meeting.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Respectfully Submitted,

Barbara Rajner Miller, Windsor Town Clerk