

**Regular Meeting of the Town Board  
Town of Windsor, New York  
July 8, 2015 7:00pm  
Town of Windsor, Town Hall  
124 Main Street, Windsor, NY 13865**

Supervisor Price pointed out the exits in the room.

**MEETING CALLED TO ORDER** by Supervisor Carolyn Price, at 7:00pm.

**PLEDGE OF ALLEGIANCE** was recited.

**ROLL CALL** by Clerk:

Supervisor Carolyn Price: Present  
Deputy Supervisor William J. McIntyre: Present  
Councilman Timothy J. Bates: Present  
Councilwoman Lesa Hawk-Shuler: Present  
Councilman Gary M. Hupman: Present  
Highway Superintendent Rocky Kohlbach: Present  
Attorney Cheryl Sacco: Present  
Engineer Ron Lake: Present  
Town Clerk Barbara Rajner Miller: Present

Also present were: Code Enforcement Officer David Brown, Jerry Henehan, Tom Skinner, Floyd Bronson II, Patti Harting, Fred Stapleton, Elizabeth Einstein, Ben Harting, BCSO, Marcella Crawford, Floyd Bronson, DCO, and Deb Wayman.

**PUBLIC COMMENT:**

(Supervisor Price outlined the guidelines of public comment.)  
None.

**APPROVAL OF MINUTES:**

**Motion By: Councilman Bates    Sec. By: Councilman Hupman**

To approve the minutes of the June 10, 2015 Regular Meeting, as submitted.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**FINANCIAL REPORT:**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Bates**

To approve bills for payment:

- General Fund Vouchers #282 through #331, totaling \$14,037.05;
- Sewer O&M Vouchers #35 through #43, totaling \$5,972.39;
- Highway Fund Vouchers #194 through #220, totaling \$30,146.42;
- Trust and Agency Vouchers #36 through #40, totaling \$16,514.68;
- Highway Townwide Voucher #1, totaling \$2,333.33.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

- June, 2015 Financial Report was distributed. Supervisor Price highlighted a couple areas.
- Sheriff Deputy Ben Harding introduced himself and reaffirmed the Sheriff's Office stance supporting all of the municipalities in Broome County. He also mentioned that the Sheriff's Office has new plans especially regarding the ongoing epidemic of narcotics in the area. He encouraged the public that if they have any issues to contact the Sheriff's Office.
- Three quotes were received regarding work to be done in the Justice Office (under the JCAP Grant). The middle quote is being chosen, as the cheapest one is not within the scope of what the job entails.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To have Binghamton Plate Glass Co., Inc. do the contractual work in the Justice Office, in an amount not to exceed \$7,200.00

Vote of the Board:  
Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**Motion By: Councilwoman Hawk-Shuler                      Sec. By: Councilman Bates**

To approve Goals and Calendar for 2016 Budget.

Vote of the Board:  
Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Supervisor Price read aloud the Goals and Calendar for 2016 Budget.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To change the November Board Meeting to November 4, 2015.

Vote of the Board:  
Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

\* Introduced/Aging Local Law to Exceed Tax Cap.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK**  
**Authorizing Town of Windsor Representatives**  
**as Signers Regarding Bank Accounts**  
**RESOLUTION #13-2015**

**PRESENT:**       Supervisor Carolyn W. Price  
                  Deputy Supervisor William J. McIntyre  
                  Councilman Timothy J. Bates  
                  Councilwoman Lesa Hawk-Shuler  
                  Councilman Gary M. Hupman

**Offered By: Councilwoman Hawk-Shuler**

**Second By: Councilman Bates**

**IT IS HEREBY RESOLVED** by the Town Board of the Town of Windsor that the following individuals are authorized parties/signers for the following Bank Accounts, **effective 7/9/15:**

**Tioga State Bank (DA Account, Checking and Savings):**

Carolyn W. Price, Town Supervisor

OR

William J. McIntyre, Deputy Town Supervisor

**Vote of the Board:**

ABSTAIN - Supervisor Carolyn W. Price  
ABSTAIN - Deputy Supervisor William J. McIntyre  
AYE - Councilman Timothy J. Bates  
AYE - Councilman Gary M. Hupman  
AYE - Councilwoman Lesa Hawk-Shuler

**Motion Approved.**

**Resolution Adopted: July 8, 2015**

**COMMITTEE REPORTS:**

**ASSESSOR:** Report submitted.

**DOG CONTROL:** Report submitted.

**ECONOMIC DEVELOPMENT:** Code Enforcement Officer gave an update regarding the Dollar General in West Windsor.

**HIGHWAY:**

- There were two bids previously awarded. The person can not carry through with the bids. The first was awarded on 12-17-14, for the Deutz diesel engine. Attorney Sacco gave a background on this situation. The Board chose to award to the second highest bidder, at \$1,000.00

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To award the Deutz Diesel Engine to the second highest bidder, George Kutalek, at \$1,000.00.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman -AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

This motion was not on the Agenda. Supervisor Price asked if there was any input from the public regarding this motion. There was not.

- The same person (as the above bidding situation) also won the bid on a Crusher which was previously listed on Auctions International. Auctions International only notifies us of the top bidder.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Bates**

To re-submit the Crusher on Auctions International.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman -AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

This motion was not on the Agenda. Supervisor Price asked if there was any input from the public regarding this motion. There was not.

**HISTORY:** Next meeting is 7-30-15 at the South Windsor Grange.

**NATURAL GAS:** Supervisor Price gave a report regarding the Leatherstocking Project.

**TOWN CLERK/TAX COLLECTOR/REGISTRAR:** Report submitted.

**TOWN HALL:** None.

**WASTEWATER TREATMENT PLANT:** None.

**YOUTH & RECREATION:** Report submitted.

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilwoman Hawk-Shuler**

To advertise to fill a Youth Board Position.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman -AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

This motion was not on the Agenda. Supervisor Price asked if there was any input from the public regarding this motion. There was not.

**ZONING, PLANNING & CODE ENFORCEMENT:**

- Minutes from 4-15-15 Regular ZBA Meeting were submitted.
- Minutes from 5-20-15 Regular ZBA Meeting were submitted.
- Minutes from 6-17-15 Regular ZBA Meeting were submitted.
- Minutes from 6-24-15 Regular Planning Board Meeting were submitted.
- Code Enforcement Monthly Report submitted.

**Motion By: Councilwoman Hawk-Shuler                      Sec. By: Councilman Hupman**

To set a Public Hearing regarding an application for new owner of a trailer park. Hearing is set for August 17, 2015 at 7:05pm.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman -AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

This motion was not on the Agenda. Supervisor Price asked if there was any input from the public regarding this motion. There was not.

**UNFINISHED BUSINESS:**

- Supervisor Price gave a report on amending the 2006 Comprehensive Plan

**Motion By: Councilman Hupman                      Sec. By: Councilman Bates**

To change Public Hearing date on Amending the 2006 Comprehensive Plan from August 27, 2015 to September 17, 2015, at 7:00pm.

Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre – AYE  
Councilman Hupman – AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler – AYE

**Motion Approved.**

- Hwy Superintendent Kohlbach and Deputy Supervisor McIntyre drove up and down Riley Road, and decided that there is not a need to reduce the speed limit on that road. Discussion followed.

**NEW BUSINESS:**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilwoman Hawk-Shuler**

To terminate Provisional Appointment of Motor Equipment Operator/Dog Control Officer Floyd Bronson, effective July 4, 2015.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To appoint Floyd Bronson to a 52 week probationary appointment as Motor Equipment Operator/Dog Control Officer, effective July 5, 2015

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Windsor Family Fun Day, organized by the Windsor Fire Dept and the Windsor Partnership will be held on 8/1/15, at Klumpp Park.

**UPCOMING MEETINGS:**

- Regular Meeting: Monday, August 17, 2015, at 7:00pm, at the Windsor Town Hall.

**PUBLIC COMMENTS:**

Supervisor Price read the guidelines for Public Comments.

- Tom Skinner, spoke regarding Riley Rd: As a walker, with two cars passing at the same time, and they are crowding onto the shoulders, it doesn't leave much space for walkers.
- Marcella Crawford, Bennett Rd: Being that the Public Hearing date has been pushed out to September, she thinks other parts should be reviewed as well, such as infrastructure.

**ADJOURNMENT:**

**Motion By: Councilman Bates                                      Sec. By: Councilman Hupman**

To adjourn the meeting at 8:01pm.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Respectfully Submitted,  
Barbara Rajner Miller, Windsor Town Clerk