

**Regular Meeting of the Town Board  
Town of Windsor, New York  
June 10, 2015 7:00pm  
Town of Windsor, Town Hall  
124 Main Street, Windsor, NY 13865**

Supervisor Price pointed out the exits in the room.

**MEETING CALLED TO ORDER** by Supervisor Carolyn Price, at 7:00pm.

**PLEDGE OF ALLEGIANCE** was recited.

**ROLL CALL** by Clerk:

Supervisor Carolyn Price: Present  
Deputy Supervisor William J. McIntyre: Present  
Councilman Timothy J. Bates: Present  
Councilwoman Lesa Hawk-Shuler: Present  
Councilman Gary M. Hupman: Present  
Highway Superintendent Rocky Kohlbach: Present  
Attorney Cheryl Sacco: Present  
Engineer Ron Lake: Present  
Town Clerk Barbara Rajner Miller: Present

Also present were: Gerald Urda, Evelyn Urda, Fred Urda, Eileen Urda, Elizabeth Einstein, Don Einstein, Scott Baker, Joe Urda, Daniel R. Price, Floyd Bronson II, Jerry Henehan, Mark Lippolis, Bev Foster-Bills, Tony Stracuzzi, Stacie Congdon, Harry Congdon, Floyd Bronson, Cheryl Bronson, Lynn Bowling, Paul Bowling, David Kohlbach, Kim Kohlbach and Deb Wayman.

Supervisor Price recognized the presence of County Legislator Scott Baker.

**RECOGNITION:**

The Town Board recognized the Memorial Day Flags' Group for outstanding volunteer service arranging for the American flags In Memory of and in honor of people who served in the United States Armed Forces.

**PUBLIC COMMENT:**

(Supervisor Price outlined the guidelines of public comment.)

- Floyd Bronson, Thompson Rd: Wonders why the trees at the south end of Patterson, which are in the ditch, weren't taken down? Hwy Superintendent Kohlbach responded that the project is not yet complete.
- Mark Lippolis, Dunbar Rd: There was a rumor that the reason all the trees are being taken down/ditch cleaning is because Williams is coming in and blacktopping two inches over the top. No one knew specifics on this rumor.

**APPROVAL OF MINUTES:**

**Motion By: Councilwoman Hawk-Shuler Sec. By: Councilman Bates**

To approve the minutes of the May 13, 2015 Regular Meeting, as submitted.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**Motion By: Deputy Supervisor McIntyre Sec. By: Councilman Hupman**

To approve the minutes of the May 14, 2015 Work Session, as submitted.

Vote of the Board:

Supervisor Price - AYE  
Deputy Supervisor McIntyre - AYE  
Councilman Hupman - AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**FINANCIAL REPORT:**

**Motion By: Councilwoman Hawk-Shuler**

**Sec. By: Councilman Bates**

To approve bills for payment:

- General Fund Vouchers #242 through #281, totaling \$21,782.75;

- Sewer O&M Vouchers #28 through #34, totaling \$9,096.88;
- Highway Fund Vouchers #156 through #193, totaling \$96,752.06;
- Trust and Agency Vouchers #33 through #35, totaling \$2,595.40.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

\* May, 2015 Financial Report was distributed.

## **TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK Resolution To Amend 2015 Budget For JCAP Grant RESOLUTION #11-2015**

**PRESENT:** Supervisor Carolyn W. Price  
Deputy Supervisor William J. McIntyre  
Councilman Timothy J. Bates  
Councilwoman Lesa Hawk-Shuler  
Councilman Gary M. Hupman

**Offered By:** Deputy Supervisor McIntyre

**Second By:** Councilman Bates

**WHEREAS**, in 2015 the Town of Windsor has received monies in the amount of \$8,150.00 from the State of New York for the purchase of furniture and security upgrades towards a Justice Court Assistance Program; therefore

**IT IS HEREBY RESOLVED** by the Town Board of the Town of Windsor that the following budgetary amendment be made:

A510 Estimated Revenues \$8,150.00  
Subaccount A3021 – State Aid: Court Facilities  
A960 Estimated Appropriations \$8,150.00  
Subaccount A1110.4 – Justice Contractual

**Vote of the Board:**

Supervisor Carolyn W. Price - AYE  
Deputy Supervisor William J. McIntyre - AYE  
Councilman Timothy J. Bates - AYE  
Councilwoman Lesa Hawk-Shuler - AYE  
Councilman Gary M. Hupman - AYE

**Motion Approved.**

**Resolution Adopted: June 10, 2015**

Deputy Supervisor McIntyre mentioned that the Board received three proposals for work to be done on the Justice room. This will be on the July Agenda.

### **COMMITTEE REPORTS:**

**ASSESSOR:** No report submitted.

**DOG CONTROL:** Report submitted.

**ECONOMIC DEVELOPMENT:** No report.

**HIGHWAY:**

\* Hwy Superintendent Kohlbach mentioned that the loader is due for trade-in.

**Motion By: Deputy Supervisor Mc Intyre      Sec. By: Councilman Bates**

Pursuant to State Bid, to purchase a 624K John Deere Loader, off State Contract, and to trade in the 2013 John Deere 624K Loader, with the net cost to the Town being \$18,566.19, over a two-year period.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

Since this motion was not on the Agenda, Supervisor Price asked if there was anyone who wanted to speak to this matter. There was not.

**Motion Approved.**

After due diligence, receiving three quotes, and determining there is a need:

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Hupman**

To purchase from Carroll Motors, in Harpursville, NY: a bucket truck, with 30,000 miles on it, for \$6,500.00.

Vote of the Board:

Supervisor Price – AYE

Deputy Supervisor McIntyre – AYE  
Councilman Hupman – AYE  
Councilman Bates - AYE  
Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Since this motion was not on the Agenda, Supervisor Price asked if there was anyone who wanted to speak to this matter. There was not.

**HISTORY:** Councilwoman Hawk-Shuler gave an update. Took a tour of the Community House. Carleton Gordon will be giving a postcard slideshow.

**NATURAL GAS:**

Natural Gas Safety Awareness Presentation – June 11, 2015, 6:30pm at the West Windsor Fire Station.

**TOWN CLERK/TAX COLLECTOR/REGISTRAR:** Report submitted.

**TOWN HALL:** None.

**WASTEWATER TREATMENT PLANT:** 5-27-2015 Newsletter.

**YOUTH & RECREATION:** Report submitted.

**ZONING, PLANNING & CODE ENFORCEMENT:**

- Minutes from 4-29-2015 Regular Planning Board Meeting were submitted.
- Minutes from 5-27-15 Regular Planning Board Meeting were submitted.
- Code Enforcement Monthly Report submitted.

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Bates**

To reappoint Heather Gordon to Zoning Board of Appeals, effective 6-11-2015.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**UNFINISHED BUSINESS:**

Resolution #12-2015 (Standard Work Day & Reporting) was approved. Motion By: Deputy Supervisor McIntyre, Seconded By: Supervisor Carolyn Price.

Attorney Sacco explained the “Rule of Necessity,” which was used.

Supervisor Price gave a report on amending 2006 Comprehensive Plan

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilman Hupman**

To set Public Hearing regarding Comprehensive Plan, for Thursday, August 27, 2015, for 7:00pm. Order of preference for site of Public Hearing would be the Windsor High School, Windsor Middle School, West Windsor Fire Hall.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**NEW BUSINESS:**

Supervisor Price mentioned that the Town had received a letter requesting to reduce the speed limit on Riley Road. The letter states that the speed limit on Riley Road, near Liberty Hwy is posted 35mph, and the end towards North Rd is posted at 45mph. The letter references the request of 35mph for the whole road.

Reasons for this request: increase in traffic, not enough room for traffic going both ways, and one must drive in the shoulder as a vehicle is coming from the opposite direction.

Attorney Sacco spoke on the legal specifics. Discussion followed.

**Motion By: Deputy Supervisor McIntyre      Sec. By: Councilwoman Hawk-Shuler**

To accept the application of Alan E. Colosi, for new membership, in West Windsor Fire Company.

Vote of the Board:

Supervisor Price - AYE

Deputy Supervisor McIntyre - AYE

Councilman Hupman - AYE

Councilman Bates - AYE

Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**UPCOMING MEETINGS:**

- Regular Meeting: Wednesday, July 8, 2015, at 7:00pm, at the Windsor Town Hall.

**PUBLIC COMMENTS:**

Supervisor Price read the guidelines for Public Comments.

- Scott Baker, Colpitts Dr.: Will request of the Sheriff’s Department to make a presence in the Riley Road area, so people will notice and perhaps slow down in that area.
- Tony Stracuzzi, Riley Rd.: Since the signs are back up on the lower portion of Riley Rd, there definitely has been a reduction in speed. Working on a petition to get the speed limit posted on Liberty.
- Mark Lippolis: Didn’t think the Town had a stump grinder. Hwy Superintendent responded that we rent it. Mr. Lippolis wondered when the Town will be on Dunbar Rd to grind the stumps. Hwy Superintendent Kohlbach will have to get Cook Bros. to come out and grind them.
- Jerry Henehan, Dunbar Rd: The communication on what’s being done is non-existent. That’s what fuels the frustration of the people on Dunbar. It’s absurd that you can’t communicate what you are doing.
- David Kohlbach, Stannard Rd: The conditions of many roads in our Town are much worse than Dunbar Rd.

**At 8:08pm-**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Hupman**

To recess for legal advice. Hwy Superintendent was asked to join the recess.

**Vote of the Board:**

- Supervisor Price - AYE
- Deputy Supervisor McIntyre - AYE
- Councilman Hupman - AYE
- Councilman Bates - AYE
- Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

**At 9:00pm-**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Bates**

To return from recess.

**Vote of the Board:**

- Supervisor Price – AYE
- Deputy Supervisor McIntyre - AYE
- Councilman Hupman - AYE
- Councilman Bates - AYE
- Councilwoman Hawk-Shuler – AYE

**Motion Approved.**

**ADJOURNMENT:**

**Motion By: Deputy Supervisor McIntyre                      Sec. By: Councilman Bates**

To adjourn the meeting at 9:01pm.

**Vote of the Board:**

- Supervisor Price - AYE
- Deputy Supervisor McIntyre - AYE
- Councilman Hupman - AYE
- Councilman Bates - AYE
- Councilwoman Hawk-Shuler - AYE

**Motion Approved.**

Respectfully Submitted,  
Barbara Rajner Miller, Windsor Town Clerk