

**Special Meeting/Work Session Meeting
of the Windsor Town Board
December 12, 2012**

Present were: Supervisor Randy J. Williams, Councilman Timothy J. Bates, Code Enforcement Officer David Brown, Councilman LeWayne H. Colwell, Councilman George B. West, Town Engineer Ron Lake, Hwy Superintendent Rocky Kohlbach, Town Attorney Cheryl Sacco, Supervisor Elect Carolyn Price, Councilwoman Elect Lesa Hawk-Shuler, Councilman Elect William McIntyre, Town Clerk Barbara Rajner Miller, and the following guests: William Wallick and Kelly Pennay.

Absent was: Councilman Jeff Olin

Supervisor Williams called the meeting to order at 7:00pm.

Supervisor Williams gave an explanation of each of the following topics, which he compiled into binders and presented a copy to each of the upcoming Boardmembers: Carolyn Price, Lesa Hawk-Shuler, William McIntyre, and to Councilman West and Councilman Bates:

Supervisor Appointments/Committees

Assessor is on a 6-yr term

Zoning Board of Appeals

Planning Board

Assessor's Board of Review

Seward Rd Grant Received

NYS Retirement System

Town Hall building map/boundaries/agreement

Attorney General's Office letter regarding hydrofracking

Uniform Justice Court Act Auditing Letter

Site Plan Review

Comprehensive Plan

Review of Manufactured Mobile Home Park Law

Vehicle Usage Policy

Railroad Property

Consent Order – Gravel Pit

Teamsters Contract

Fire Contracts

Vaults in basement/grants received

Windsor's website

Town Code Book

Code of Ethics

Attorney Sacco also handed out a packet: Municipal Management Series: Living in the Glass House:

An Ethics Guide for City and Village Officials

Saxby Rd issue/consent order

Phone Number Listing

Banking Contacts

Sewer Contacts/Info

Insurance Contacts

Budget

Town of Windsor Employment Practice Compliance Manual

Compensation & Benefit Manual

Collective Bargain Agreement with Teamsters

Vouchers

Carolyn Price thanked Supervisor Williams for his openness and background information when she had questions. She also expressed thanks on behalf of her incoming Board.

Motion By: Councilman George B. West

Sec. By: Councilman LeWayne H. Colwell

To allow the Mock Trial Team from Windsor High School to use the courtroom for the nine Saturdays requested.

Vote of the Board:

Supervisor Williams - AYE

Councilman Colwell - AYE

Councilman West - AYE

Councilman Bates - AYE

Councilman Olin - ABSENT

Motion Approved

Councilman Colwell reflected on how he became Deputy Supervisor, and that he has served with six Town Supervisors. He said that he felt Supervisor Williams did a lot for the Town of Windsor. He wanted to make a motion that Randy Williams' name be added to the Roll Of Honor Plaque on the Courtroom wall. Supervisor Williams added that he would like to add the names of West, Colwell, Ellsworth and Pierson to the plaque, as they were the individuals that were instrumental in the building of the Ouaquaga Bridge, the West Windsor Sewer System and handled many FEMA projects.

Motion By: Councilman George B. West Sec. By: Councilman Timothy J. Bates
To add the names of George B. West, LeWayne H. Colwell, William H. Ellsworth, Charles Pierson, and Randy J. Williams to the Roll of Honor Plaque.

Vote of the Board:
Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman West - AYE
Councilman Bates - AYE
Councilman Olin - ABSENT

Supervisor Williams expressed individual sentiments of gratitude and praise, to a few core people he has worked closely with over the years: Attorney Cheryl Sacco, Town Engineer Ron Lake, Town Clerk Barbara Rajner Miller, and Highway Superintendent Rocky Kohlbach. He told the incoming Board that he feels they have a "great nucleus of individuals to work with."

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Authorizing Town of Windsor Representatives
as Signers Regarding Bank Accounts
RESOLUTION #49-2012

PRESENT: Supervisor Randy J. Williams
 Councilman LeWayne H. Colwell
 Councilman Timothy J. Bates
 Councilman George B. West
ABSENT: Councilman Jeff Olin

Offered By: Councilman Timothy J. Bates
Second By: Councilman LeWayne H. Colwell

IT IS HEREBY RESOLVED by the Town Board of the Town of Windsor that the following individuals are authorized parties/signers for the following Banks/Accounts, **effective 1/1/13:**

Tioga State Bank (Sewer Account):
Carolyn Price, Town Supervisor
OR
George B. West, Deputy Town Supervisor

First Niagara (Sewer O&M):
Carolyn Price, Town Supervisor
OR
George B. West, Deputy Town Supervisor

First Niagara (General Savings, General Checking, Hwy Savings, Hwy Checking, Trust & Agency):
Carolyn Price, Town Supervisor
OR
George B. West, Deputy Town Supervisor

Vote of the Board:
AYE - Supervisor Randy J. Williams
AYE - Councilman LeWayne H. Colwell
AYE - Councilman Timothy J. Bates
ABSENT - Councilman Jeff Olin
AYE - Councilman George B. West

Motion Approved.
Resolution Adopted: December 12, 2012

Attorney Sacco suggested to ratify this resolution at the January, 2013 Town Board Meeting.

Motion By: Councilman George B. West Sec. By: Councilman Timothy J. Bates
To have the January, 2013 meeting on the 9th, at 7:00pm.

Vote of the Board:
Supervisor Williams - AYE
Councilman Colwell - AYE
Councilman West - AYE
Councilman Bates - AYE
Councilman Olin - ABSENT

Motion Approved

If we don't do anything by 12/31/2012, we will be locked into a 12-month contract with NYSEG Solutions. Carolyn Price recommended that we go back to NYSEG, and research competitive pricing.

Motion By: Councilman George B. West Sec. By: Councilman LeWayne H. Colwell

To notify NYSEG or NYSEG Solutions to stop the automatic renewal with NYSEG Solutions, and the Town of Windsor will automatically go back to NYSEG.

Vote of the Board:

Supervisor Williams - AYE

Councilman Colwell - AYE

Councilman West - AYE

Councilman Bates – AYE

Councilman Olin - ABSENT

Motion Approved

As Supervisor Williams was not present at the recognition luncheon earlier today, Councilman West presented a plaque to Supervisor Williams tonight, thanking him for his years of service with the Town of Windsor.

Attorney Sacco mentioned that she has been in contact with the DEC regarding the Consent Order. Schedule A has some specific deadlines. Town Engineer is concerned with the timeframe of those deadlines, as we have a couple other parties that we have to negotiate with. Attorney Sacco found out that those time limits are negotiable, and there could be time extensions if the Town is showing good faith with negotiations. Town Engineer Ron Lake mentioned that we'll have proposals for a survey, either way, within two days. Attorney Sacco will draft resolutions, both ways, for hiring Paul Koerts, for the 9th. Also on the 9th, we'll discuss what the new deadlines will be on that Schedule A. Attorney Sacco mentioned that we can't mine until the DEC approves it.

Supervisor Williams mentioned that Carolyn Price, Lesa Hawk-Shuler and William McIntyre will be joining current Councilmen West and Bates as the new Town Board.

Motion By: Councilman LeWayne H. Colwell

Sec. By: Councilman Timothy J. Bates

To adjourn the meeting at 8:30pm.

Vote of the Board:

Supervisor Williams - AYE

Councilman Colwell - AYE

Councilman West - AYE

Councilman Bates – AYE

Councilman Olin - ABSENT

Motion Approved

Respectfully Submitted,

Barbara Rajner Miller, Windsor Town Clerk